



Management & Consulting, LLC
15310 Amberly Drive Suite 175
Tampa, Fl. 33647
813-374-9105

***BALLANTRAE
COMMUNITY DEVELOPMENT
DISTRICT***

Agenda Package

***Board of Supervisors
Regular Meeting***

Date & Time:

***Wednesday
May 22, 2019
6:30 pm***

Location:

***Ballantrae Community Center
17611 Mentmore Blvd.
Land O' Lakes, Florida***

Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval or adoption.

BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT AGENDA

At the Ballantrae Community Center, located at 17611 Mentmore Blvd.,
Land O'Lakes, Florida 34638.

District Board of Supervisors	James Flateau Richard Levy Steve Bobick Tony Thomas Christopher Milano Patricia Comings-Thibault Lore Yeira	Chairman Vice Chairman Assistant Supervisor Assistant Supervisor Assistant Supervisor DPFG
District Manager		
District Counsel	Vivek Babbar	Straley Robin Vericker
District Engineer	Tonja Stewart	Stantec Consulting Services, Inc.

All cellular phones and pagers must be turned off during the meeting.

The District Agenda is comprised of seven different sections:

The meeting will begin promptly at **6:30 p.m.** with a roll call of the Board of Supervisors. Section **two** is **Audience Questions and Comments on Agenda Items**. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to three (3) minutes for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING. The **third** section is called **Staff Reports from District Counsel, landscaping, field manager, pond manager and District Engineer Reports**. This section allows the staff to update the Board of Supervisors on any pending issues that are being researched for Board action. The **fourth** section is Administrative Matters section and contains meeting minutes and financial statements that require the review and approval of the District Board of Supervisors as a normal course of business. The **fifth** section is called **Business Matters**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. Agendas can be reviewed by contacting the Manager's office at (813) 374-9105 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The **sixth** section is called **Staff Reports**. This section allows the District Manager and Maintenance Supervisor to update the Board of Supervisors on any pending issues that are being researched for Board action. The **seventh** section which is called **Audience Comments on Other Items** provides members of the Audience the opportunity to comment on matters of concern to them that were not addressed during the meeting. The same guidelines used during the first audience comment section will apply here as well. The final section is called **Supervisor Comment & Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 374-9105, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

District: **BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Wednesday, May 22, 2019

Time: 6:30 PM

Location: Ballantrae Community Center
17611 Mentmore Blvd.
Land O' Lakes, FL

Dial –in Number: 712-775-7031
Guest Access Code: 109-516-380

Agenda

I. Roll Call

II. Audience Questions & Comments on Agenda Items

III. Professionals Reports

A. District Counsel

B. Landscape Maintenance – Yellowstone Maintenance Report Exhibit 1

- Ratification of Yellowstone Irrigation Proposal - \$1,105.33 Exhibit 2
- Consideration and Approval of Yellowstone Proposal
#14826 – Summer Annual Installation - \$3,402.00
- Consideration and Approval of Yellowstone Proposal
#14832 – Gold Cypress Mulch - \$15,750.00

C. DPGF Field Operations Report

- May Operations Report & Grade Sheet Exhibit 3
- May Score Card Exhibit 4
- May Pond Report Exhibit 5

D. Engineer Report – Stantec

E. Pond Manager – American Ecosystems Exhibit 6

IV. Administrative Matters

A. Approval of Minutes of April 24, 2019 Meeting Exhibit 7

B. Acceptance of the Unaudited April 2019 Financial Statement Exhibit 8

V. Business Matters – OLD

- A. Consideration and Approval of the Himes Electrical Service, Inc. Electrical Services Agreement Exhibit 9
- B. Discussion of Authorization for Visitors Card Implementation Process

VI. Business Matter – NEW

- A. Presentation & Discussion of the FY 2020 Proposed Budget Exhibit 10
- B. Consideration and Adoption of Resolution 2019-03 Adopting the Proposed FY 2019-2020 Budget and Setting the Public Hearing Exhibit 11
- C. Presentation & Acceptance of the Pasco County Supervisor of Elections Registered Voter – 1,659 Exhibit 12
- D. Presentation of the Road to ADA Compliance Exhibit 13
- E. Presentation of GNP Services Arbitrage Report Exhibit 14

VII. Staff Reports

- A. District Manager
 - Update on Dani Dance Insurance Exhibit 15
- B. Maintenance Supervisor

VIII. Supervisors Requests**IX. Adjournment**

EXHIBIT 1.

Ballantrae Landscape Report

Wednesday, May 15, 2019

Prepared For Ballantrae CDD & DPFG

Landscape Report

Assigned To Community District Board

Landscape Maintenance -

- During service this month the crew addressed the items from the April inspection report as well routine mowing and detail services.
- We lifted some trees, trimmed all the plant material, removed moss from ligustrums and trees.
- We pulled and sprayed weeds throughout the community, the common juniper beds were treated with a herbicide to help control encroaching weeds. The crew also hand pulls weeds in these areas.
- Pond maintenance is still biweekly until the heavy rains, we do not want to continuously mow ponds short without the heavy growth. It does more harm than good.
- We also need to discuss this years reseeding program.
- The palm tree trimming was completed throughout the community.

Fertilization and Pesticide Maintenance -

- The fert and pest team was onsite treating any areas with insecticides and fungicides, they also treated any issues with plant material.
- A complete application of granular fertilizer was applied to all shrub and palms this month.
- Next month the turf application will take place, it was last completed in April.

Irrigation Maintenance-

- The irrigation team went and made some adjustments on the system where we had some hot spots in the turf.
 - The irrigation team has been keeping up with work that has been going on up at the entrance, they've made numerous repairs and adjustments to the system.
 - We made adjustments to supply sufficient water to the newly installed sod at the entrance.
 - The county finally sent over the approval for the location of the new well, work will begin immediately on that.
-
- Attached proposals for the summer annuals and mulch.



Brian Mahar
Yellowstone Landscape

EXHIBIT 2.



Proposal #13015

Date: 04/30/2019

From: Richard Whitcomb

Proposal For

Location

DPFG

250 International Pkwy
Suite 280
Lake Mary, FL 32746

main:
mobile:

17611 Mentmore Blvd
Land O' Lakes, FL 34638

Ballantrae CDD: Controller at front entrance of community

Terms: Net 30

ITEM DESCRIPTION

AMOUNT

Irrigation Repairs

Client Notes

Cost to replace front entrance Controller not working properly sending out voltage over several zones causing zones to stay on or weep.

SUBTOTAL	\$1,105.33
SALES TAX	\$0.00
TOTAL	\$1,105.33

Signature

x

James B Flateau

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Print Name: James Flateau

Title: _____

Date: 4/30/19

Assigned To

Richard Whitcomb
rwhitcomb@yellowstonelandscape.com

Pay from line #60 Irrigation Repairs & Maintenance



Proposal #14826

Date: 05/15/2019

From: Brian Mahar

Proposal For

DPFG

250 International Pkwy
Suite 280
Lake Mary, FL 32746

main:
mobile:

Location

17611 Mentmore Blvd
Land O' Lakes, FL 34638

Property Name: Ballantrae CDD

Summer Annual Installation

Terms: Net 30

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Summer Annual Installation	2268.00	\$1.50	\$3,402.00

Client Notes

Please see the price to remove the old declining annuals and install new summer flowers. This rotation will be coordinated with the upcoming landscape enhancement.

Signature

x

SUBTOTAL \$3,402.00

SALES TAX \$0.00

TOTAL \$3,402.00

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Print Name: _____

Title: _____

Date: _____

Assigned To

Brian Mahar

Office:

bmahar@yellowstonelandscape.com



Proposal #14832

Date: 05/15/2019

From: Brian Mahar

Proposal For

DPFG

250 International Pkwy
Suite 280
Lake Mary, FL 32746

main:
mobile:

Location

17611 Mentmore Blvd
Land O' Lakes, FL 34638

Property Name: Ballantrae CDD

Mulch Installation

Terms: Net 30

DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
Gold Cypress Mulch	350.00	\$45.00	\$15,750.00

Client Notes

Please see the price to install new mulch through the community, this work will be completed after the landscape enhancement.

	SUBTOTAL	\$15,750.00
Signature	SALES TAX	\$0.00
x	TOTAL	\$15,750.00

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Contact

Print Name: _____

Title: _____

Date: _____

Assigned To

Brian Mahar

Office:

bmahar@yellowstonelandscape.com

EXHIBIT 3.

BALLANTRAE CDD



May 2019

SUMMARY

- Date of inspection: May 10th
- St. Augustine turf was fertilized since last month's inspection
- Palm trimming took place. Straiton pool area had palms left untrimmed. Wax myrtle also needs trimmed. Yellowstone will address.
- Less torpedo weeds this month. Less ant and pest presence.
- Pool area has black soot on coontie palms. Yellowstone has treated and will continue to monitor.

SUMMARY CONTINUED

- Straiton pond messy with algae and weeds.
- Ponds 13-24, 27 and 36 were observed this month for evaluation.
- Most ponds did not have major concerns.

UNTRIMMED PALMS



OVERGROWTH OF WAS MYRTLE



**STRATION POOL ITEMS BEING ADDRESSED BY
YELLOWSTONE**

STRAITON POND 5



- Straiton pond very messy with weeds and heavy with algae.

TURF IMPROVEMENT AT CLUBHOUSE ENTRY



Previous month inspection showed declined turf performance in this area.

POOL AREA COONTIE PALMS



Front pool entrance has dead looking coontie palms. It is suspected somebody dumped chemicals on them. Yellowstone will monitor.

POOL ARE COONTIE PALMS



Black soot and mealy bugs were treated in the pool area. Some soot is still visible on a few plants. Yellowstone will continue to treat.

POND 14 AREA



- A turf area behind 3920 Duke Firth St is high with weeds.
- Will get with Yellowstone on mowing.


MAY GRADESHEET

BALLANTRAE - GRADE SHEET MAY 2019

LANDSCAPE MAINTENANCE	MAXIMUM VALUE	MONTHLY SCORE	APR	MAR	FEB	Comments
TURF MOW (grass height, patterns changed, free of grass clumps and landscape debris)	5	5	4	5	5	
TURF FERTILITY (dead/browning grass, nutrient levels tested 2 x yearly, fertilizer streaking)	15	14	13	14	12.5	
TURF EDGING (sidewalks, curbs, pathways, and other paved surfaces, no discharge, no irregular lines)	5	5	5	5	5	
WEED CONTROL - TURF AREAS (reasonably free of weeds)	10	9.5	9	9.5	7.5	
TURF INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10	9	9	9	9	
PLANT FERTILITY (dead/browning shrubs, shrubbery shaping, rejuvenation pruning vs tabletop, yellowing)	5	4	4	4	4.5	
WEED CONTROL - BED AREAS (reasonably free of weeds)	10	7	8	8	9	
PLANT BED INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10	9	8	8	9	
PRUNING & TREE TRIMMING (15 feet over roadways, 8 feet sidewalks and elsewhere)	10	8	9	9	10	
CLEANLINESS (debris free, leaf litter, landscape debris)	10	9	9	9	9	
MULCHING (distributed appropriately, bare areas, recommended is 3")	5	5	5	5	4.5	
WATER/IRRIGATION MANAGEMENT	15	15	14	15	15	
ENTRANCE DETAIL	10	9	9	9	4	
PRIOR MAINTENANCE ITEMS ADDRESSED	5	5	5	5	5	
SEASONAL COLOR/PERSONAL MAINTENANCE						
VIGOR/APPEARANCE	10	8.5	9	9	8.5	
INSECT/DISEASE CONTROL	10	10	9	8	9	
DEADHEADING/PRUNING	10	10	10	10	10	
MAXIMUM VALUE	155	142	139	141.5	131.5	

DATE OF INSPECTION: 05 May 2019

CONTROLLER SIGNATURE: 
Brian Mahoney, Ballantrae Landscaping

INSPECTOR SIGNATURE: 
Brian Wright, GPR Field Services, Inc.

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BALLANTRAE - GRADE SHEET MAY 2019

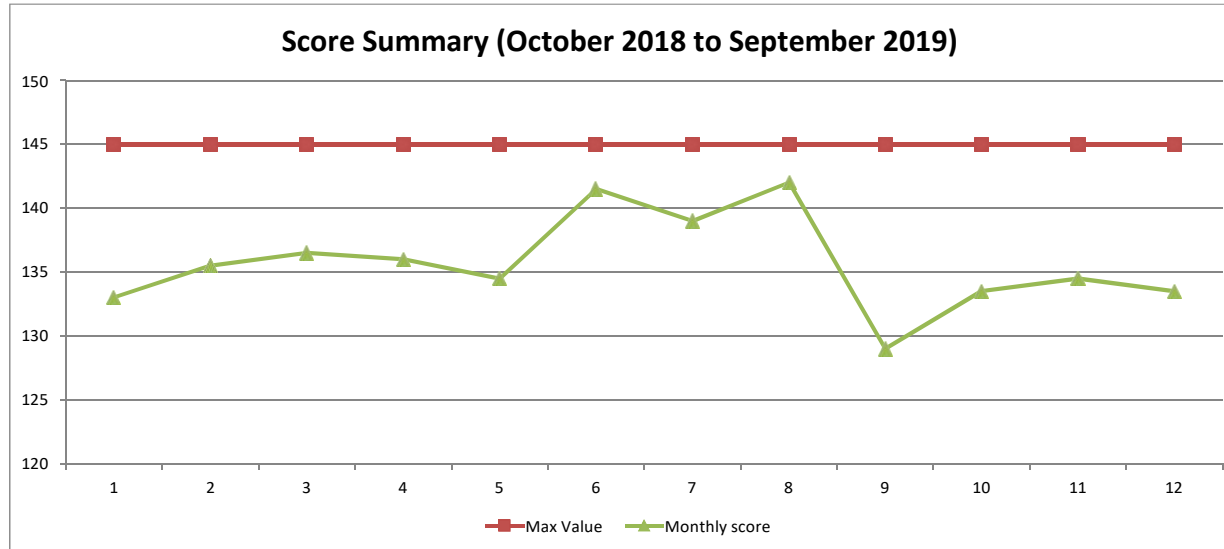
LANDSCAPE MAINTENANCE	MAXIMUM VALUE	MONTHLY SCORE	APR	MAR	FEB	Comments
TURF MOW (grass height, patterns changed, free of grass clumps and landscape debris)	5	5	4	5	5	
TURF FERTILITY (dead/browning grass, nutrient levels tested 2 x yearly, fertilizer streaking)	15	14	13	14	12.5	
TURF EDGING (sidewalks, curbs, pathways, and other paved surfaces, no discharge, no irregular lines)	5	5	5	5	5	
WEED CONTROL - TURF AREAS (reasonably free of weeds)	10	9.5	9	9.5	7.5	
TURF INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10	9	9	9	9	
PLANT FERTILITY (dead/browning shrubs, shrubbery shaping, rejuvenation pruning vs tabletop, yellowing)	5	4	4	4	4.5	
WEED CONTROL - BED AREAS (reasonably free of weeds)	10	7	8	8	9	
PLANT BED INSECT/DISEASE CONTROL (monitor for pests, disease, fungus)	10	9	8	8	9	
PRUNING & TREE TRIMMING (15 feet over roadways, 8 feet sidewalks and elsewhere)	10	8	9	9	10	
CLEANLINESS (debris free, leaf litter, landscape debris)	10	9	9	9	9	
MULCHING (distributed appropriately, bare areas, recommended is 3")	5	5	5	5	4.5	
WATER/IRRIGATION MANAGEMENT	15	15	14	15	15	
ENTRANCE DETAIL	10	9	9	9	4	
PRIOR MAINTENANCE ITEMS ADDRESSED	5	5	5	5	5	
SEASONAL COLOR/PERSONAL MAINTENANCE						
VIGOR/APPEARANCE	10	8.5	9	9	8.5	
INSECT/DISEASE CONTROL	10	10	9	8	9	
DEADHEADING/PRUNING	10	10	10	10	10	
MAXIMUM VALUE	155	142	139	141.5	131.5	

92% 90% 91% 85%

EXHIBIT 4.

BALLANTRAE SCORECARD FOR VISUAL GRADE SHEET FY 2018-19

Score Summary (per month)	1	2	3	4	5	6	7	8	9	10	11	12
Max Value	145	145	145	145	145	145	145	145	145	145	145	145
Monthly score	133	135.5	136.5	136	134.5	141.5	139	142	129	133.5	134.5	133.5



LANDSCAPE MAINTENANCE		Max Value	Oct-18	Nov. 18	Dec. 18	Jan. 19	Feb. 19	Mar. 19	Apr-19	May-19	Jun-18	Jul-18	Aug. 18	Sept. 18	Avg. Score
Turf Mow	5		4	5	5	5	5	5	4	5	5	5	5	5	4.8
Turf Fertility	15		14	14.5	14.5	14.5	12.5	14	13	14	13.5	14	14	14.5	13.9
Turf Edging	5		5	5	5	5	5	5	5	5	5	5	5	5	5.0
Weed Control - Turf Area	10		9	8.5	8.5	8.5	7.5	9.5	9	9.5	7	8	8.5	8	8.5
Turf insect/Disease Control	10		9	9.5	9.5	10	9	9	9	9	9.5	9.5	9.5	9.5	9.3
Plant Fertility	5		4	4.5	4.5	3	4.5	4	4	4	4.5	4.5	4.5	4.5	4.2
Weed Control - Bed Area	10		8	9	9	9	9	8	8	7	5	8	8	8	8.0
Plant Bed Insect/Disease control	10		9	9.5	9.5	10	9	8	8	9	9.5	9.5	9.5	9.5	9.2
Pruning and Tree Trimming	10		9	9.5	10	10	10	9	9	8	10	10	10	9	9.5
Cleanliness	10		9	9.5	10	8	9	9	9	9	9.5	9.5	9.5	9.5	9.2
Mulching	5		5	4.5	4.5	5	4.5	5	5	5	4.5	4.5	4.5	4.5	4.7
Water/Irrigation management	15		14	14.5	14.5	14	14	15	14	15	14	14	14.5	14.5	14.3
Prior maintenance items	5		5	5	5	5	4	5	5	5	5	5	5	5	4.9
SEASONAL COLOR/MAINTENANCE															
Appearance	10		9	9	9	9	8.5	9	9	8.5	9	9	9	9	8.9
Insect/Disease Control	10		10	9	9	10	9	8	9	10	9	9	9	9	9.2
Misc.	10		10	9	9	10	10	10	10	10	9	9	9	9	9.5
Total	145		133	135.5	136.5	136	134.5	141.5	139	142	129	133.5	134.5	133.5	135.7

EXHIBIT 5.

BALLANTRAE CDD



May 2019

24- SOME TRASH AND WEEDS ON
CONSERVATION SIDE



27- BANKS WEEDY. SOME ALGAE



PONDS 24 & 27

23- HAS A SMALL GATOR



22- NO CONCERNS



PONDS 23 & 22

16- NO CONCERNS

16



POND 16

14- ALGAE AND LANDSCAPE DEBRIS



15- NO CONCERNS



POND 14 & 15

13- HIGH WEEDS ON BANK



19- NO CONCERNS



POND 13 & 18

17- NO CONCERNS



36- NO CONCERNS



POND 17 & 36

18- ALGAE



20- BROWN ALGAE



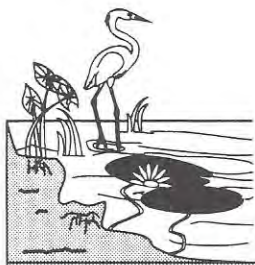
POND 18 & 20

21- NO CONCERNS



POND 21

EXHIBIT 6.



American Ecosystems, Inc.®

Serving Florida Statewide



AQUATIC MANAGEMENT SERVICES

TREATMENT REPORT

P.O. Box 40517
St. Petersburg, FL 33743-0517
Phone (727) 545-4404

CUSTOMER: Ballentrac ACCOUNT # _____

BIOLOGIST: Fitzhenry DATE: 4/18/19 TIME: _____

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
<u>All</u>		✓				<u>2</u>

OTHER SERVICES PROVIDED							
	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: All sites treated for torpedo grass
as needed

Customers Signature _____ Date 4/18/19



American Ecosystems, Inc.®

Serving Florida Statewide



AQUATIC MANAGEMENT SERVICES

TREATMENT REPORT

P.O. Box 40517
St. Petersburg, FL 33743-0517
Phone (727) 545-4404

CUSTOMER: Ballentrac ACCOUNT # _____

BIOLOGIST: Fitzhenry DATE: 4/29/19 TIME: _____

SITE	WEEDS TREATED					DAYS RESTRICTED
	ALGAE	GRASSES	UNDERWATER	FLOATING	TERRESTRIAL	
<u>A11</u>					✓	

OTHER SERVICES PROVIDED							
	BACTERIAL TEST (FECAL COLIFORM)	FISH STOCKING	MECHANICAL WEED REMOVAL	AQUATIC PLANT INSTALLATION	CLARIFICATION	POND DYE	AERATION SYSTEM SERVICING

COMMENTS: Cutbacks sprayed with Roden +
imazipire

Customers Signature _____ Date 4/29/19

EXHIBIT 7.

MINUTES OF MEETING
BALLANTRAE
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Ballantrae Community Development District was held on Wednesday, April 24, 2019 at 6:30 p.m. at Ballantrae Community Center, 17811 Mentmore Boulevard, Land O'Lakes, Florida 34638.

FIRST ORDER OF BUSINESS – Roll Call

Mr. Fleteau called the meeting to order and conducted roll call.

Present and constituting a quorum were:

James Fleteau	Board Supervisor, Chairman
Richard Levy	Board Supervisor, Vice Chairman
Steve Bobick	Board Supervisor, Assistant Secretary
Tony Thomas	Board Supervisor, Assistant Secretary
Christopher Milano	Board Supervisor, Assistant Secretary

Also present were:

Patricia Comings-Thibault	District Manager, DPFG Management & Consulting LLC
Lore Yeira	DPFG Management & Consulting LLC
Garry Kubler	Maintenance Supervisor
Brian Mahar	Yellowstone Landscape

The following is a summary of the discussions and actions taken at the April 24, 2019 Ballantrae CDD Board of Supervisors Regular Meeting.

SECOND ORDER OF BUSINESS – Audience Questions & Comments on Agenda Items

There being none, the next item followed.

THIRD ORDER OF BUSINESS – Professional Reports

A. District Counsel

B. Exhibit 1: Landscape Maintenance – Yellowstone Maintenance Report

➤ Ratification of Yellowstone Irrigation Proposal - \$569.20

On a MOTION by Mr. Levy, SECONDED by Mr. Thomas, WITH ALL IN FAVOR, the Board approved the ratification of Yellowstone's Irrigation Proposal in the amount of \$569.20 for the Ballantrae Community Development District.

C. DPFG Field Operations Report

➤ Exhibit 2: April Operations Report & Grade Sheet

Mr. Fleteau requested an inspection of the ponds and conservation areas beyond Ballantrae and Mentmore as a baseline for formulating a plan of action to present to the Board. Additionally, the Board requested that Brian Mahar be placed on the agenda distribution list.

- Exhibit 3: April Score Card

D. Exhibit 4: Engineer Report – Stantec

- Consideration of Erosion Control Proposal – Genesis Land Maintenance - \$17,326.40
- Consideration of Erosion Control Proposal – Bio Mass Tech - \$4,384.00

On a MOTION by Mr. Levy, SECONDED by Mr. Milano, WITH ALL IN FAVOR, the Board accepted the Bio Mass Tech Erosion Control Proposal in the amount of \$4,384.00 for the Ballantrae Community Development District.

E. Exhibit 5: Pond Manager – American Ecosystems

FOURTH ORDER OF BUSINESS – Administrative Matters

A. Exhibit 6: Approval of Minutes of March 27, 2019 Meeting

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board approved the minutes of the Board of Supervisors Regular Meeting held on March 27, 2019 for the Ballantrae Community Development District.

B. Exhibit 7: Acceptance of the Unaudited March 2019 Financial Statements

The Board requested that insurance over-expenditures of future financial statements be amended, insisting that the formula is changed to result in a positive value.

On a MOTION by Mr. Levy, SECONDED by Mr. Bobick, WITH ALL IN FAVOR, the Board accepted the March 2019 Unaudited Financial Statements for the Ballantrae Community Development District.

FIFTH ORDER OF BUSINESS – Business Matters - OLD

A. Exhibit 8: Discussion of Landscape Lighting and Proposals

- Lighting Report
- Exhibit 9: Himes Electric Proposals & Specs - \$8,797.00; if lights on back wall are deleted and capped off will be \$526.00 less and new price will be \$8,271.00

A representative of Himes Electric delivered their entrance lighting proposal, explaining the technical aspects of the installation proposal. Upon review, the Board requested a revision of the proposal to submit for execution by the Chairman.

On a MOTION by Mr. Bobick, SECONDED by Mr. Levy, WITH ALL IN FAVOR, the Board accepted the revised Himes Electric Proposals & Specs for execution by the Chairman, in an amount not to exceed \$8,797.00, for the Ballantrae Community Development District.

- Exhibit 10: Ezell Electric Proposal - \$17,055.00

B. Consideration of ADA Website Proposals

Ms. Comings-Thibault reviewed ADA Website Proposals with the Board, presenting an additional company by the name of Campus Suite. After deliberation, the Board determined that the Chairman, Ms. Comings-Thibault, and District Counsel Vivek Babbar will continue discussions with Campus Suite.

- Exhibit 11: WebAim Agreement
- Exhibit 12: VenturesInc

C. Exhibit 13: Danidance – Insurance & Music Copyright Requirements

Ms. Yeira updated the board concerning Ms. Howard's efforts to retrieve liability insurance before she offers free dance classes through her business Danidance. Discussion ensued.

SIXTH ORDER OF BUSINESS – Business Matters - NEW

D. Exhibit 14: Discussion of Authorization for Visitors – Card Implementation Process

Mr. Kubler proposed a card implementation process as a means of authorizing visitors, a matter the Board decided to have reviewed by Mr. Babbar for the next meeting.

E. Exhibit 15: Presentation of the Draft Proposed Budget for Fiscal Year 2020

The Board advised no changes to the proposed budget for Fiscal Year 2020, leaving the proposed budget to be adopted at the Board meeting in July.

SEVENTH ORDER OF BUSINESS – Staff Reports

A. District Manager

There being none, the next item followed.

B. Maintenance Supervisor

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS – Supervisors Requests

There being none, the next item followed.

NINTH ORDER OF BUSINESS – Adjournment

Mr. Flateau asked for final questions, comments, or corrections before adjourning the meeting. There being none, Mr. Levy made a motion to adjourn the meeting.

On a MOTION by Mr. Levy, SECONDED by Mr. Flateau, WITH ALL IN FAVOR, the Board adjourned the meeting for the Ballantrae Community Development District.

BALLANTRAE EXPENDITURE APPROVALS FOR THE MONTH OF APRIL 2019

Line Item No.	Line Title	Description	Vendor	Amount
42	Electric Street Lighting	Entrance Light Proposal	Himes Electrical Service, Inc.	NTE \$8,797.00
60	Irrigation Repairs and Maintenance	Yellowstone Irrigation Proposal	Yellowstone	\$569.20
119	Asset Reserve	Erosion Control Proposal	Bio Mass Tech	\$4,384.00

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

105 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
106 meeting held on _____.

107

Signature

Signature

108

Printed Name

Printed Name

109

110 Title: ☐ Secretary ☐ Assistant Secretary

Title: ☐ Chairman ☐ Vice Chairman

EXHIBIT 8.

Ballantrae Community Development District

Financial Statements
(Unaudited)

Period Ending
April 30, 2019

BALLANTRAE CDD

Financial Report Summary - General Fund

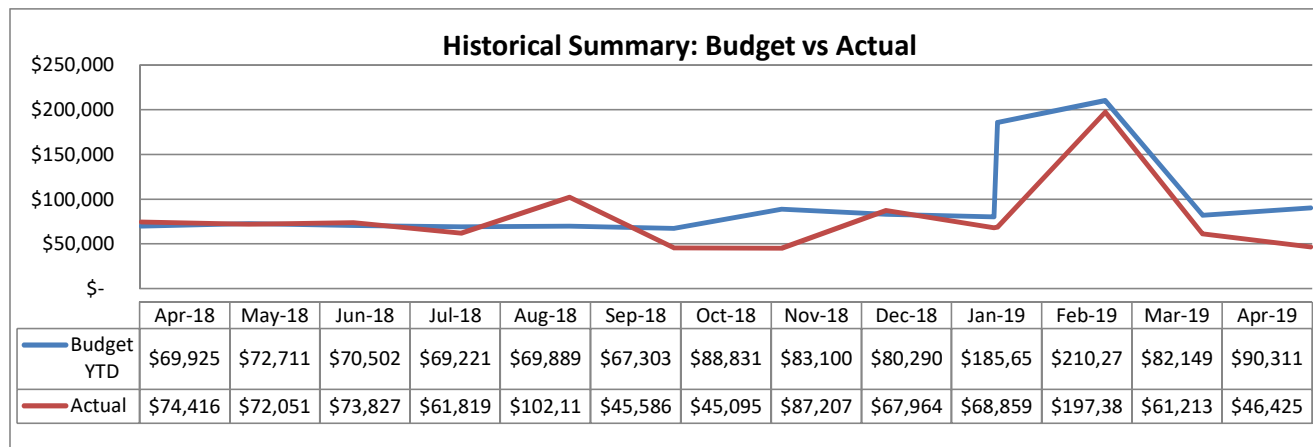
As of April 30, 2019

a. FUND BALANCE:

For The Period Ending	4/30/2018 Actual	4/30/2019 Actual	Variance
CASH OPER. ACCT	\$ 627,004	\$ 728,021 (a)	\$ 101,017
CASH DEBIT CARD	1,722	1,856	134
INVESTMENTS	190	-	(190)
LESS: ACCOUNTS PAYABLE	37,335	4,819	(32,516)
DUE TO OTHER FUNDS	-	11,934	11,934
NET CASH BALANCE	\$ 591,581	\$ 713,124	\$ 133,343
UNRESERVED GF BALANCE (UN-ASSIGNED)	\$ 593,850	\$ 712,033	\$ 118,183
NONSPENDABLE PREPAID ITEM	1,150	158	(992)
RESERVE GF BALANCE (ASSIGNED) - OPERATIONS	-	-	-
TOTAL GENERAL FUND BALANCE	\$ 595,000	\$ 712,191	\$ 117,191

b. REVENUE AND EXPENDITURES (FY 2019 YTD):

% TAX ASSESSMENTS COLLECTED	99.5% ACTUAL YEAR-TO-DATE	BUDGET YEAR-TO-DATE	FAVORABLE (UNFAVORABLE) VARIANCE
TOTAL REVENUE (YTD) COLLECTED	\$ 1,019,155	\$ 1,019,537	\$ (382)
EXPEND. (YTD) BEFORE OTHER SOURCES & USES	(574,145)	(820,613)	246,468
NET OPERATING CHANGE	\$ 445,010	\$ 198,924	\$ 246,086



(a) Transfers of \$55,204 (asset reserve) and \$145,254 (emerg. develop) occurred in Mar '19 and processed in bank as of April

Ballantrae CDD
Balance Sheet
April 30, 2019

	GENERAL FUND	RESERVE FUND	DS-2015 FUND	TOTAL
1 <u>ASSETS:</u>				
2 CASH - OPERATING ACCTS	\$ 728,021	-	-	\$ 728,021
4 CASH - DEBIT CARD BU	1,856	-	-	1,856
6 INVESTMENTS:				
8 ASSET RESERVE	-	345,801	-	345,801
9 EMERGENCY RESERVE	-	84,077	-	84,077
10 PARK DEVELOPMENT	-	968,916	-	968,916
11 BILL PAYMENT RESERVE	-	152,401	-	152,401
13 REVENUE-SERIES 2015	-	-	574,250	574,250
14 RESERVE-SERIES 2015	-	-	222,968	222,968
15 PREPAYMENT-SERIES 2015	-	-	19	19
16 ACCOUNTS RECEIVABLE	59	-	-	59
17 ASSESSMENTS RECEIVABLE -ON ROLL	5,504	-	4,826	10,330
18 DUE FROM OTHER FUNDS	-	-	11,934	11,934
19 DEPOSITS	158	-	-	158
20 PREPAID ITEMS	-	-	-	-
21 TOTAL ASSETS	\$ 735,598	\$ 1,551,195	\$ 813,997	\$ 3,100,790
22				
23 <u>LIABILITIES:</u>				
24 ACCOUNTS PAYABLE	\$ 4,819	\$ -	\$ -	\$ 4,819
27 DUE TO OTHER FUNDS	11,934	-	-	11,934
28 DEFERRED REVENUE ON-ROLL	5,504	-	4,826	10,330
29				
30 <u>FUND BALANCE:</u>				
31 NON SPENDABLE (Deposits & Prepaid)	158	-	-	158
32				
33 ASSIGNED	-	1,551,195	809,171	2,360,366
34 UNASSIGNED	713,183	-	-	713,183
36 TOTAL LIABILITIES & FUND BALANCE	\$ 735,598	\$ 1,551,195	\$ 813,997	\$ 3,100,790

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending April 30, 2019

	FY 2019 AMENDED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE Amended vs Actual YTD (Left to Spend)	VARIANCE YTD vs Actual YTD FAV (UNFAV)
1 O&M REVENUES:					
2 LANDOWNER ASSESSMENTS (NET)	\$ 1,024,660	1,019,537	\$ 1,019,155	\$ (5,505)	\$ (382)
3 EXCESS FEES CARRYFORWARD PREVIOUS YEARS	2,812	2,812	4,181	1,369	1,369
4 CARRYFORWARD FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	249,323	249,323	249,323	-	-
5 OTHER INCOME (Access Cards & Misc)	-	-	6,603	6,603	6,603
6 TRANSFER IN FROM RESERVE FUNDS	200,458	200,458	200,458	-	-
7 TOTAL REVENUE	1,477,253	1,472,130	1,479,720	2,467	7,590
9 O&M ADMINISTRATIVE EXPENDITURES:					
10 BOARD OF SUPERVISORS					
11 SUPERVISOR STIPENDS	14,000	8,167	8,400	(5,600)	(233)
12 NEWSLETTER - BIMONTHLY PRINT & MAILING	10,000	5,833	3,927	(6,073)	1,906
13 WEBSITE SERVER & NAME	880	513	179	(701)	334
14 PUBLIC OFFICIALS LIABILITY INSURANCE	3,300	2,500	2,500	(800)	-
15 MANAGEMENT SERVICES					
16 ADMINISTRATIVE SERVICES	-	-	-	-	-
17 DISTRICT MANAGEMENT	53,200	31,033	31,031	(22,169)	2
18 FINANCIAL CONSULTING SERVICES	-	-	-	-	-
19 ACCOUNTING SERVICES	-	-	-	-	-
20 ENGINEERING & LEGAL SERVICES					
21 DISTRICT ENGINEER	18,000	10,500	2,572	(15,428)	7,928
22 DISTRICT COUNSEL	17,300	10,092	4,324	(12,976)	5,768
ADMINISTRATIVE: OTHER					
24 ANNUAL FINANCIAL AUDIT	3,700	3,700	3,700	-	-
25 DISCLOSURE REPORT	1,000	583	-	(1,000)	583
26 TRUSTEES FEES	3,772	3,771	3,771	(1)	-
27 PROPERTY APPRAISER FEE	150	88	-	(150)	88
28 LEGAL ADVERTISING	750	438	124	(626)	314
29 ARBITRAGE REBATE CALCULATION	650	500	500	(150)	-
30 DUES: LICENSES AND FEES	1,200	700	184	(1,016)	516
31 ADMINISTRATIVE CONTINGENCY	5,000	2,917	1,775	(3,225)	1,142
32 O&M ADMINISTRATIVE SUBTOTAL:	132,902	81,334	62,987	(69,915)	18,347
34 INSURANCE					
35 GENERAL LIABILITY	3,414	3,414	3,414	-	-
36 PROPERTY CASUALTY	12,986	12,986	12,986	-	-
37 TOTAL INSURANCE	16,400	16,400	16,400	-	-
39 UTILITY SERVICES					
40 ELECTRIC UTILITY SERVICES	23,000	13,417	10,840	(12,160)	2,577
41 ELECTRIC UTILITY - RECREATION FACILITIES	15,500	9,042	6,335	(9,165)	2,707
42 ELECTRIC STREET LIGHTING	103,500	60,375	51,060	(52,440)	9,315
43 UTILITY - WATER - CLUBHOUSE & POOLS	14,000	8,167	3,219	(10,781)	4,948
44 STORMWATER ASSESSMENT	2,200	1,751	1,751	(449)	-
45 TOTAL UTILITY SERVICES	158,200	92,751	73,205	(84,995)	19,546
47 LAKES/PONDS & LANDSCAPE					
48 LAKES/PONDS: CONTRACTS					
49 AQUATIC CONTRACT	22,800	13,300	13,300	(9,500)	-
50 LAKES/PONDS: OTHER					
51 FOUNTAIN REPAIRS & MAINTENANCE	3,000	1,750	658	(2,342)	1,092
52 MITIGATION AREAS: MONITOR & MAINTAIN	1,500	875	-	(1,500)	875
53 LAKE/POND REPAIRS	10,000	5,833	73	(9,927)	5,760
54 INSTALL/REPLACE AQUATIC PLANTS	5,000	2,917	-	(5,000)	2,917
55 LANDSCAPING: CONTRACTS					
56 LANDSCAPE MAINTENANCE CONTRACT	144,240	84,140	84,135	(60,105)	5
57 LANDSCAPE SECONDARY CONTRACT	31,212	18,207	-	(31,212)	18,207
58 LANDSCAPE OVERSIGHT/MGMT	-	-	-	-	-
59 LANDSCAPING: OTHER					
60 IRRIGATION REPAIRS AND MAINTENANCE	14,000	9,699	9,699	(4,301)	-
61 REPLACE PLANTS, MULCH & TREES	36,500	21,292	18,731	(17,769)	2,561
62 SOD & SEED REPLACEMENT	10,000	5,833	-	(10,000)	5,833
63 LANDSCAPE ENHANCEMENT	-	-	-	-	-
64 EXTRA MOWINGS DURING RAINY SEASON	5,000	2,917	-	(5,000)	2,917
65 RUST PREVENTION FOR IRRIGATION SYSTEM	10,380	6,055	5,190	(5,190)	865
66 FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	13,000	7,583	1,020	(11,980)	6,563
67 LAKES/PONDS & LANDSCAPE TOTAL	306,632	180,401	132,806	(173,826)	47,595
69 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS					
70 STREETS & SIDEWALKS					
71 ENTRY & WALLS MAINTENANCE	2,000	1,167	43	(1,957)	1,124
72 STREET/DECORATIVE LIGHT MAINTENANCE	1,000	583	-	(1,000)	583
73 SIDEWALK REPAIR & MAINTENANCE	1,500	875	-	(1,500)	875
74 MAINTENANCE STAFF					
75 EMPLOYEE - SALARIES	79,480	46,363	40,741	(38,739)	5,622
76 EMPLOYEE - P/R TAXES	6,833	4,048	4,048	(2,785)	-
77 EMPLOYEE - WORKERS COMP	3,960	3,052	3,052	(908)	-
78 PAYROLL FEES	1,900	1,353	1,353	(547)	-
79 EMPLOYEE- HEALTH & PHONE STIPENDS	9,600	5,600	232	(9,368)	5,368
80 MILEAGE	1,100	642	-	(1,100)	642
81 STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS SUBTOTAL	107,373	63,683	49,469	(57,904)	14,214
83 CLUBHOUSE & MISCELLANEOUS					
84 CLUBHOUSE & MISCELLANEOUS					
85 PARK/FIELD REPAIRS	2,000	1,167	593	(1,407)	574

Ballantrae CDD
General Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending April 30, 2019

	FY 2019 AMENDED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE Amended vs Actual YTD (Left to Spend)	VARIANCE YTD vs Actual YTD FAV (UNFAV)
86 CLUBHOUSE FACILITY MAINTENANCE	9,000	5,250	1,788	(7,212)	3,462
87 CLUBHOUSE TELEPHONE/INTERNET/FAX	4,200	2,502	2,502	(1,698)	-
88 MISCELLANEOUS SUPPLIES (Inclusive of Debit Card)	3,500	2,042	658	(2,842)	1,384
89 POOL/FOUNTAIN/SPLASH PAD MAINTENANCE	10,000	5,833	4,482	(5,518)	1,351
90 POOL PERMITS	750	438	-	(750)	438
91 SEASONAL LIGHTING	20,000	18,238	18,238	(1,762)	-
92 PEST CONTROL	520	520	755	235	(235)
93 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	-	-
94 CLUBHOUSE CLEANING	-	-	-	-	-
95 CLUBHOUSE MISCELLANEOUS	7,500	4,375	993	(6,507)	3,382
96 SAFETY & SECURITY					
97 PART-TIME LAW ENFORCEMENT DETAILS	50,000	29,167	7,960	(42,040)	21,207
98 SALARY FOR SUMMER MONITOR AT BOTH POOLS	23,500	13,708	2,395	(21,105)	11,313
99 EMPLOYEE PAYROLL TAXES	2,000	1,167	-	(2,000)	1,167
100 EMPLOYEE WORKER'S COMP	1,300	1,300	1,593	293	(293)
101 VIDEO SURVEILLANCE	-	-	-	-	-
102 SECURITY - OTHER (GATE SERVICE)	2,124	2,124	2,064	(60)	60
103 CLUBHOUSE/SAFETY & SECURITY	136,394	87,830	44,021	(92,373)	43,809
104					
105 O&M CONTINGENCY & CAPITAL PROJECTS					
106 O&M CONTINGENCY	43,133	25,161	13,316	(29,817)	11,845
107 ENTRANCES & OTHER PLANT REPLACEMENT	156,192	91,112	-	(156,192)	91,112
108 WALL & STRUCTURE PAINTING	95,624	95,624	95,624	-	-
109 INVASIVE & UNDESIRABLE PLANT REMOVAL	86,317	86,317	86,317	-	-
110 TOTAL O&M CONTINGENCY & CAPITAL PROJECTS	381,266	298,214	195,257	(186,009)	102,957
111					
112 TOTAL EXPENDITURES	1,239,167	820,613	574,145	(665,022)	246,468
113					
114 EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	238,086	651,517	905,575	(662,555)	254,058
115					
116 OTHER FINANCING SOURCES AND (USES)					
117 RESERVES TRANSFERS OUT-OTHER FINANCING USES					
118 EMERGENCY RESERVE	16,486	14,000	14,000	(2,486)	-
119 ASSET RESERVE	46,600	-	-	(46,600)	-
120 BILL PAYMENT RESERVE	-	-	-	-	-
121 PARK DEVELOPMENT RESERVE	175,000	175,000	175,000	-	-
122 TOTAL OTHER FINANCING SOURCES & USES	238,086	189,000	189,000	(49,086)	-
123					
124 O&M TOTAL EXPENDITURES	1,477,253	1,009,613	763,145	(714,108)	246,468
125					
126 NET CHANGE IN FUND BALANCE	-	462,517	716,575	(711,641)	254,058
127 BEGINNING FUND BALANCE GENERAL FUND (adjusted for FY18)	259,419	250,256	245,089	250,256	245,089
128 LESS FUND BALANCE FORWARD	(249,323)	(249,323)	(249,323)	-	-
129 ENDING FUND BALANCE GENERAL FUND	10,096	933	(4,234)	250,256	245,089
130 ENDING FUND BALANCE - RESERVE FUND (Stmt 2)	1,605,366	-	-	(1,605,366)	-
131 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS					
132 ADJUSTED FUND BALANCE	\$ 1,615,462	\$ 463,450	\$ 712,341	\$ (2,066,751)	\$ 499,147

Ballantrae CDD
Reserve Fund
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending April 30, 2019

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
INTEREST REVENUE				
MMK - PARK DEVELOPMENT (interest)	\$ -	-	\$ 6,430	\$ 6,430
MMK - ASSET RESERVE (interest)	-	-	3,132	3,132
MMK - EMERGENCY RESERVE (interest)	-	-	1,671	1,671
MMK - BILL PAYMENT RESERVE (interest)	-	-	1,194	1,194
INTEREST EARNINGS	-	-	-	-
TOTAL REVENUE	-	-	12,427	12,427
RESERVES				
BANK FEES	-	-	-	-
ASSET RESERVE	-	-	-	-
TOTAL RESERVES	-	-	-	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	-	12,427	12,427
OTHER FINANCING SOURCES				
RESERVES & CONTINGENCY TRANSFERS				
PROJECTS (CONTINGENCY)	-	-	-	-
EMERGENCY RESERVE	(125,254)	159,254	145,254	(14,000)
ASSET RESERVE	(8,604)	55,204	55,204	-
BILL PAYMENT RESERVE	-	-	-	-
PARK DEVELOPMENT RESERVE	175,000	-	(175,000)	(175,000)
TOTAL OTHER FINANCING SOURCES (USES)	41,142	214,458	25,458	(189,000)
NET CHANGE IN FUND BALANCE	41,142	214,458	(13,031)	(176,573)
FUND BALANCE - BEGINNING	-	-	1,564,224	1,564,224
FUND BALANCE - ENDING	\$ 41,142	\$ 214,458	\$ 1,551,193	\$ 1,387,651

Ballantrae CDD
Debt Service Fund -Series 2015
Statement of Revenue, Expenses and Changes in Fund Balance
For The Period Beginning October 1, 2018 Ending April 30, 2019

	FY 2019 ADOPTED BUDGET	BUDGET YEAR-TO-DATE	ACTUAL YEAR-TO-DATE	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE				
ASSESSMENT - ON-ROLL	\$ 557,421	542,371	\$ 552,517	\$ 10,146
ASSESSMENT DISCOUNTS	-	-	-	-
INTEREST EARNINGS	-	-	5,039	5,039
TOTAL REVENUE	557,421	542,371	557,556	15,185
EXPENDITURES				
INTEREST	262,736	-	126,035	126,035
PRINCIPAL	294,685	-	-	-
PRINCIPAL PREPAYMENT	-	-	-	-
TOTAL CONTINGENCY	557,421	-	126,035	126,035
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	-	542,371	431,521	(110,850)
OTHER FINANCING SOURCES				
TRANSFER-IN	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	-	-	-
NET CHANGE IN FUND BALANCE	-	542,371	431,521	(110,850)
FUND BALANCE - BEGINNING	-	-	377,650	377,650
FUND BALANCE - ENDING	\$ -	\$ 542,371	\$ 809,171	\$ 266,800

Ballantrae CDD
Bank Reconciliation
April 30, 2019

	<u>BU Acct</u>	<u>HB Acct</u>	<u>Consolidated Oper accts</u>
Balance Per Bank Statement	\$ 2,753.13	\$ 731,551.35	\$ 734,304.48
Less: Outstanding Checks	-	(5,473.41)	(5,473.41)
<i>Adjusted Bank Balance</i>	<u><u>\$ 2,753.13</u></u>	<u><u>\$ 726,077.94</u></u>	<u><u>\$ 728,831.07</u></u>
Beginning Cash Balance Per Books	\$ 4,913.13	\$ 559,071.53	\$ 563,984.66
Deposits / Transfer	-	234,706.41	234,706.41
Transfer From to Debit Card	(2,100.00)	-	(2,100.00)
Cash Disbursements	(60.00)	(67,700.00)	(67,760.00)
<i>Balance Per Books</i>	<u><u>\$ 2,753.13</u></u>	<u><u>\$ 726,077.94</u></u>	<u><u>\$ 728,831.07</u></u>

BALLANTRAE CDD

Check Register FY2019

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
09/30/2018		EOY Balance Hancock Bank		0.00	63,636.95	255,049.71
10/01/2018	1719	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - October		4,433.00	250,616.71
10/02/2018	2000418	Richard Levy	BOS Mtg - 10/01/18		200.00	250,416.71
10/02/2018	2000419	Christopher Milano	BOS Mtg - 10/01/18		200.00	250,216.71
10/09/2018	1720	DCSI, Inc	Service Call & Repair		504.00	249,712.71
10/09/2018	1721	DCSI, Inc	Service Call & Repair		105.00	249,607.71
10/09/2018	1722	Yellowstone Landscape Professionals	Irrigation Repairs		55.00	249,552.71
10/09/2018	1723	Suncoast Rust Control, Inc	Rust Prevention - September		865.00	248,687.71
10/09/2018	1724	American Ecosystems, Inc.	Lake & Pond Maint - October		1,900.00	246,787.71
10/10/2018		Ballantrae	Deposit	1,073.50		247,861.21
10/10/2018		Ballantrae	Deposit	541.00		248,402.21
10/10/2018		Ballantrae	Deposit	992.24		249,394.45
10/12/2018	ACH101218	Sarah Everitt	9/24-10/7 - Pool Monitor		147.76	249,246.69
10/12/2018	ACH101218	Gary L. Kubler	9/24-10/7/18 - P/R		1,461.21	247,785.48
10/12/2018	ACH101218	Noelle Leite	9/24-10/7- Pool Monitor		73.88	247,711.60
10/12/2018	ACH101218	Anthony Vadalabene	9/24-10/7- Pool Monitor		295.52	247,416.08
10/12/2018	ACH10122018	Paychex	11/5-11/18/18 - P/R		525.47	246,890.61
10/16/2018	ACH101618	Paychex	P/R Fee		56.40	246,834.21
10/17/2018			Deposit	425.00		247,259.21
10/18/2018	ACH101818	Gary L. Kubler	9/28/18- P/R		1,811.61	245,447.60
10/18/2018	ACH101808	Dustin J Smith	9/28/2018- P/R		464.23	244,983.37
10/18/2018	ACH101818	Paychex	9/28/18 - P/R		655.87	244,327.50
10/18/2018	ACH101818	Paychex	P/R Fee		46.39	244,281.11
10/23/2018	1726	Bright House Networks	10/12-11/11 - Internet/Phone		335.88	243,945.23
10/23/2018	1727	Deluxe	Checks		211.73	243,733.50
10/23/2018	1728	DLTD Solutions Inc.	Admin Fee - 9/2,8,9,12,15,18,22,23,28,29		400.00	243,333.50
10/23/2018	1730	Egis Insurance Risk Advisors	Insurance - Renewal 2019		18,900.00	224,433.50
10/23/2018	1731	FLORIDA DEPT OF ECONOMIC OPPORTUNIT	Annual Filing Fee FY 2019		175.00	224,258.50
10/23/2018	1732	Pasco County Utilities Services Branch	Water		822.14	223,436.36
10/23/2018	1733	Poolsure	Pool Maintenance - October		505.58	222,930.78
10/23/2018	1734	Straley Robin Vericker	Legal Services		3,450.15	219,480.63
10/23/2018	1735	Tampa Bay Times	Legal Ad		124.40	219,356.23
10/23/2018	1736	TCASS	Security - 9/2,8,12,15,22,29		1,600.00	217,756.23
10/23/2018	1737	Tropicare Termite and Pest Control	Pest Control - September		40.00	217,716.23
10/23/2018	1738	Duke Energy	Electricity		10,937.21	206,779.02
10/25/2018	ACH102518	Hancock Bank	Return Check Fee		9.00	206,770.02
10/25/2018	291	Samantha Oxendine	Rental check bounced (NSF)		25.00	206,745.02
10/26/2018	2000432	Cecilio A. Thomas Jr.	BOS Mtg - 9/10/18		200.00	206,545.02
10/26/2018	2000431	Christopher Milano	BOS Mtg - 9/10/18		200.00	206,345.02
10/26/2018	2000429	James Plateau	BOS Mtg - 9/10/18		200.00	206,145.02
10/26/2018	2000430	Richard Levy	BOS Mtg - 9/10/18		200.00	205,945.02
10/26/2018	2000428	Stephen Bobick	BOS Mtg - 9/10/18		200.00	205,745.02
10/26/2018	ACH102618	Paychex	P/R Fee		46.40	205,698.62
10/26/2018	2000427	Dustin J Smith	10/8-10/21/18 - P/R		878.56	204,820.06
10/26/2018	ACH102618	Paychex	10/08-10/21/18 - P/R		221.58	204,598.48
10/29/2018	ACH102618	Paychex	P/R Fee		43.24	204,555.24
10/30/2018	ACH103018	Paychex	P/R Fee		43.24	204,512.00
10/31/2018		EOM Balance Hancock Bank		3,031.74	53,569.45	204,512.00
11/01/2018	1739	DPFG MANAGEMENT & CONSULTING, LLC	CDD Mgmt - November		4,433.00	200,079.00
11/01/2018	1740	Carlos Belen	9/28 - Patrol		200.00	199,879.00
11/01/2018	1741	Suncoast Rust Control, Inc	Rust Prevention - October		865.00	199,014.00
11/01/2018	1742	Vertex Water Features	Fntn Svc Call - Need to replace bad fuse		329.48	198,684.52
11/01/2018	1743	William McLaughlin	Security - 9/9,18,23		760.00	197,924.52
11/02/2018	2000437	Cecilio A. Thomas Jr.	BOS Mtg - 10/1/18		200.00	197,724.52
11/02/2018	2000436	Christopher Milano	BOS Mtg - 10/1/18		200.00	197,524.52
11/02/2018	2000434	James Plateau	BOS Mtg - 10/1/18		200.00	197,324.52
11/02/2018	2000435	Richard Levy	BOS Mtg - 10/1/18		200.00	197,124.52
11/02/2018	2000433	Stephen Bobick	BOS Mtg - 10/1/18		200.00	196,924.52
11/05/2018	1744	Ballantrae CDD	Transfer		1,000.00	195,924.52
11/05/2018	ACH110518	Paychex	P/R Fee		46.39	195,878.13
11/09/2018	ACH110918	Paychex	10/22-11/04/18 - P/R		753.78	195,124.35
11/09/2018	2000439	Dustin J Smith	10/22-11/04/18 - P/R		1,209.78	193,914.57
11/09/2018	2000438	Gary L. Kubler	10/22-11/04/18 - P/R		1,557.32	192,357.25
11/13/2018		Pasco County Tax Collector	Deposit	6,433.00		198,790.25
11/15/2018	11152018	Pasco County Tax Collector	Incorrect Deposit Account xfr to HB	3,260.51		202,050.76
11/19/2018	ACH111918	Paychex	P/R Fee		50.13	202,000.63
11/21/2018	1745	DCSI, Inc	Service Call & Repair		178.99	201,821.64
11/21/2018	1746	Duke Energy	Electricity		10,961.25	190,860.39
11/21/2018	1747	Straley Robin Vericker	Legal Services 10/15/18		1,036.20	189,824.19
11/23/2018	1748	American Ecosystems	Lake & Pond Maint.		1,900.00	187,924.19
11/23/2018	1749	Bright House Networks	11/12-12/11 - Internet/Phone		336.66	187,587.53
11/23/2018	1750	Carlos Belen	10/7 - Patrol		240.00	187,347.53
11/23/2018	1751	Dennis Hobbs	Admin Fee - October		280.00	187,067.53
11/23/2018	1752	Mike Fasano, Pasco County Tax Collector	Tax - Stormwater		1,751.04	185,316.49
11/23/2018	1753	Pasco County Utilities Services Branch	Water		709.18	184,607.31
11/23/2018	1754	Poolsure	Pool Maintenance		540.97	184,066.34
11/23/2018	1755	TCASS	Security - 10/6,20,21,27		960.00	183,106.34
11/23/2018	1756	William McLaughlin	Security - 10/147,28		480.00	182,626.34

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11/23/2018	1757	Yellowstone Landscape Professionals	Landscape Maint - October		12,019.25	170,607.09
11/23/2018	ACH112318	Cecilio A. Thomas Jr.	BOS Mtg - 11/19/18		200.00	170,407.09
11/23/2018	ACH112318	Christopher Milano	BOS Mtg - 11/19/18		200.00	170,207.09
11/23/2018	ACH112318	Dustin J Smith	11/5-11/18/18 - P/R		878.56	169,328.53
11/23/2018	ACH112318	Gary L. Kubler	11/5-11/18/18 - P/R		1,168.46	168,160.07
11/23/2018	ACH112318	James Plateau	BOS Mtg - 11/19/18		200.00	167,960.07
11/23/2018	ACH112318	Paychex	11/5-11/18/18 - P/R		560.22	167,399.85
11/23/2018	ACH112318	Richard Levy	BOS Mtg - 11/19/18		200.00	167,199.85
11/23/2018	ACH112318	Stephen Bobick	BOS Mtg - 11/19/18		200.00	166,999.85
11/28/2018	1758	Egis Insurance	Voided check		0.00	166,999.85
11/28/2018	1759	Genesis Land Maintenance	Cut back Deposit (25%)		24,249.25	142,750.60
11/30/2018	1760	DCSI, Inc	Service Call & Repair		105.00	142,645.60
11/30/2018	1761	Yellowstone Landscape Professionals	Landscape Maint - November		17,161.08	125,484.52
11/30/2018		Pasco County Tax Collector	Deposit	76,938.44		202,422.96
11/30/2018 EOM Balance Hancock Bank				86,631.95	88,720.99	202,422.96
12/03/2018	1762	Straley Robin Vericker	Legal Services 11/15/18		350.00	202,072.96
12/03/2018		Pasco County Tax Collector	Deposit	45,045.60		247,118.56
12/04/2018	1763	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - December		4,433.00	242,685.56
12/04/2018	1764	Suncoast Rust Control, Inc	Rust Prevention - November		865.00	241,820.56
12/04/2018	1765	Tropicare Termite and Pest Control	Pest Control - October		40.00	241,780.56
12/04/2018	ACH120418	Paychex	P/R Fee		46.39	241,734.17
12/05/2018	1766	Express Press	News Letter - August - November		1,818.28	239,915.89
12/07/2018	1767	Florida Dept of Revenue	3rd Quarter 2018 Sales Tax		54.25	239,861.64
12/07/2018	2000448	Dustin J Smith	11/19-12/02/18 - P/R		1,309.44	238,552.20
12/07/2018	2000447	Gary L. Kubler	11/19-12/02 - P/R		1,568.61	236,983.59
12/07/2018	ACH120718	Paychex	11/19-12/02/18 - P/R		782.23	236,201.36
12/10/2018	1768	Duke Energy	Electricity		11,436.80	224,764.56
12/10/2018	1769	Illuminations Holiday Lighting	Holiday Lighting Final		9,025.00	215,739.56
12/10/2018	1770	Innovative Employer Solutions	Background check/drug screen Dustin Smith		65.00	215,674.56
12/10/2018	1771	Vertex Water Features	Fountain Repair - Light timer bad		188.17	215,486.39
12/10/2018		Deposit	Rental Income	822.00		216,308.39
12/10/2018	ACH121018	Paychex	P/R Fee		43.24	216,265.15
12/14/2018	2000453	Cecilio A. Thomas Jr.	BOS Mtg - 12/3/18		200.00	216,065.15
12/14/2018	2000452	Christopher Milano	BOS Mtg - 12/3/18		200.00	215,865.15
12/14/2018	2000450	James Plateau	BOS Mtg - 12/3/18		200.00	215,665.15
12/14/2018	ACH121418	Paychex	12/3-12/3 - P/R		600.00	215,065.15
12/14/2018	2000451	Richard Levy	BOS Mtg - 12/3/18		200.00	214,865.15
12/14/2018	2000449	Stephen Bobick	BOS Mtg - 12/3/18		200.00	214,665.15
12/14/2018		Pasco County Tax Collector	Deposit	1,102,741.90		1,317,407.05
12/17/2018	2000455	Dustin J Smith	12/17/18 - P/R		866.21	1,316,540.84
12/17/2018	2000454	Gary L. Kubler	12/17/18 - P/R		1,629.60	1,314,911.24
12/17/2018	ACH12172018	Paychex	12/17/18 - P/R		740.69	1,314,170.55
12/17/2018	ACH121718	Paychex	P/R Fee		46.40	1,314,124.15
12/21/2018	2000456	Gary L. Kubler	12/3-12/16 - P/R		1,168.46	1,312,955.69
12/21/2018	ACH122118	Paychex	12/3-12/16/18 - P/R		338.64	1,312,617.05
12/23/2018	1772	American Ecosystems, Inc.	Lake & Pond Maint - January		1,900.00	1,310,717.05
12/23/2018	1773	Bright House Networks	12/12-1/11/19 - Internet/Phone		336.45	1,310,380.60
12/23/2018	1774	DCSI, Inc	Service Call & Repair - BBall court gate		105.00	1,310,275.60
12/23/2018	1775	Poolsure	Pool Maint. Nov/Dec VOID		0.00	1,310,275.60
12/23/2018	1776	Straley Robin Vericker	Legal Services 12/15/18		425.00	1,309,850.60
12/23/2018	1777	Suncoast Rust Control, Inc	Rust Prevention - December		865.00	1,308,985.60
12/23/2018	1778	Tampa Print Services, inc	Letters/envelopes/postage - CDD		273.06	1,308,712.54
12/23/2018	1779	Yellowstone Landscape Professionals	Irrigation Repairs		315.32	1,308,397.22
12/24/2018	2000457	Dustin J Smith	12/24/18 - P/R		878.55	1,307,518.67
12/24/2018	ACH122418	Paychex	12/3-12/16/18 - P/R DS		218.89	1,307,299.78
12/24/2018	ACH122418.	Paychex	P/R Fee		46.40	1,307,253.38
12/27/2018	ACH122718.1	Pasco County Utilities Services Branch	10/24-11/23 - Ayrshire Boulevard		27.45	1,307,225.93
12/27/2018	ACH122718.2	Pasco County Utilities Services Branch	10/24-11/23 - Ballentrae & Mentore		471.76	1,306,754.17
12/27/2018	1780	Gary L. Kubler	August - Petty Cash Reimbursement		35.55	1,306,718.62
12/28/2018	1781	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - January		4,433.00	1,302,285.62
12/31/2018	1782	DLTD Solutions Inc.	Admin Fee - 11/4,11,17,18,24,25 & 12/2,8,9,15,16		440.00	1,301,845.62
12/31/2018	1783	TCASS	Security - 11/17,18,24 & 12/8,15		1,000.00	1,300,845.62
12/31/2018	1784	Tropicare Termite and Pest Control	Pest Control		80.00	1,300,765.62
12/31/2018	1785	William McLaughlin	Security - 11/4,11,25 & 12/2,9,16		1,200.00	1,299,565.62
12/31/2018	ACH123118	Paychex	P/R Fee		93.70	1,299,471.92
12/31/2018 EOM Balance Hancock Bank				1,148,609.50	51,560.54	1,299,471.92
01/01/2019		Deposit	Clubhouse rentals	800.00		1,300,271.92
01/03/2019		Pasco County Tax Collector	Tax Collection 11/28-12/07	251,877.21		1,552,149.13
01/04/2019	1786	GPS Pools Inc	Pool Repairs		583.97	1,551,565.16
01/04/2019	ACH010419	Paychex	12/17-12/30 - P/R		764.16	1,550,801.00
01/04/2019	2000459	Dustin J Smith	12/17-12/30 - P/R		1,271.86	1,549,529.14
01/04/2019	2000458	Gary L. Kubler	12/17-12/30 - P/R		1,500.50	1,548,028.64
01/07/2019	1787	Yellowstone Landscape Professionals	Landscape Maint - Dec-Jan, Wall Cleaning & Plant Removal		25,727.16	1,522,301.48
01/10/2019		Pasco County Tax Collector	Tax Collections	15,628.52		1,537,930.00
01/11/2019		Pasco County Tax Collector	Tax Collection 12/26-12/31	11,187.19		1,549,117.19
01/14/2019	ACH011419	Paychex	P/R Fee		225.26	1,548,891.93
01/18/2019	ACH011819	Paychex	12/31-1/13 - P/R		582.85	1,548,309.08
01/18/2019	2000466	Cecilio A. Thomas Jr.	BOS Mtg - 1/7/19		200.00	1,548,109.08

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01/18/2019	2000464	Christopher Milano	BOS Mtg - 1/7/19		200.00	1,547,909.08
01/18/2019	2000465	Dustin J Smith	12/31-1/13 - P/R		879.62	1,547,029.46
01/18/2019	2000462	Gary L. Kubler	12/31-1/13 - P/R		1,211.46	1,545,818.00
01/18/2019	2000461	James Plateau	BOS Mtg - 1/7/19		200.00	1,545,618.00
01/18/2019	2000463	Richard Levy	BOS Mtg - 1/7/19		200.00	1,545,418.00
01/18/2019	2000460	Stephen Bobick	BOS Mtg - 1/7/19		200.00	1,545,218.00
01/21/2019	1793	Florida Dept of Revenue	4th Qtr Sales Tax 2018		101.50	1,545,116.50
01/21/2019	1794	American Ecosystems, Inc.	Lake & Pond Maint - Feb		1,900.00	1,543,216.50
01/21/2019	1788	Ballantrae CDD.	Transfer to 8417		5,000.00	1,538,216.50
01/21/2019	1789	Duke Energy	11/28-12/28 - Utilities		11,524.38	1,526,692.12
01/21/2019	1790	Bright House Networks	1/12-2/11/19 - Internet/Phone		336.45	1,526,355.67
01/21/2019	1791	Stantec Consulting Services, Inc.	Engineering Svcs thru 12/28/18		110.00	1,526,245.67
01/24/2019	1796	Poolsure	Pool Maintenance - February		505.58	1,525,740.09
01/28/2019	ACH012819	Pasco County Utilities Services Branch	11/23-12/21 - Ballantrae & Mentore		437.60	1,525,302.49
01/28/2019	ACH012819.2	Pasco County Utilities Services Branch	11/23-12/21 - Ayrshire Boulevard		24.46	1,525,278.03
01/28/2019	1797	American Ecosystems, Inc.	Lake & Pond Maint - November		1,900.00	1,523,378.03
01/28/2019	1798	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		433,722.36	1,089,655.67
01/28/2019	1799	Carlos Belen	Security - 12/1/18		200.00	1,089,455.67
01/28/2019	1800	DCSI, Inc	Install Set up maglock BBall Court Gate, Key Cards		1,538.50	1,087,917.17
01/28/2019	1801	DLTD Solutions Inc.	Admin Fee - 12/1,30 & 1/5,6,12,13,19,20,26,27		400.00	1,087,517.17
01/28/2019	1802	Stephen Glen Dachs	1/6,13,27		600.00	1,086,917.17
01/28/2019	1803	William McLaughlin	Security - 12/30 & 1/5,6,12,19,26		1,200.00	1,085,717.17
01/28/2019	1804	Yellowstone Landscape Professionals	Irrigation Repairs		283.50	1,085,433.67
01/29/2019	ACH012919	Paychex	P/R Fee		63.70	1,085,369.97
01/31/2019	297	Paychex	Kubler & Smith P/R drafter 1/31 - JE reversal on 2/1		2,048.89	1,083,321.08
01/31/2019		EOM Balance Hancock Bank		279,492.92	495,643.76	1,083,321.08
02/01/2019	1805	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - February		4,433.00	1,078,888.08
02/01/2019	ACH020119	Paychex	1/14-1/27 - P/R		568.15	1,078,319.93
02/01/2019	2000468	Dustin J Smith	1/14-1/27 - P/R		879.61	1,077,440.32
02/01/2019	2000467	Gary L. Kubler	1/14-1/27 - P/R		1,169.28	1,076,271.04
02/01/2019	301	Paychex	Reverse Kubler & Smith P/R drafter 1/31 - JE reversal or	2,048.89		1,078,319.93
02/05/2019	1806	American Ecosystems, Inc.	Lake & Pond Maint - January Wetland buffer Mgmt Additional		1,688.00	1,076,631.93
02/05/2019	1808	Poolsure	Pool Maintenance - November		505.58	1,076,126.35
02/05/2019	1809	Suncoast Rust Control, Inc	Rust Prevention - January		865.00	1,075,261.35
02/05/2019	1810	Yellowstone Landscape Professionals	Park Tree Removal		5,066.67	1,070,194.68
02/06/2019		Deposit	Clubhouse rentals	310.00		1,070,504.68
02/11/2019	1811	American Ecosystems, Inc.	Lake & Pond Maint - February Wetland buffer Mgmt Additional		1,688.00	1,068,816.68
02/11/2019	1812	Duke Energy	Electricity		11,563.22	1,057,253.46
02/11/2019	1813	Tropicare Termite and Pest Control	Pest Control - January		40.00	1,057,213.46
02/11/2019	ACH021119	Paychex	P/R Fee		59.01	1,057,154.45
02/12/2019	ACH021219	Paychex	P/R Fee		63.70	1,057,090.75
02/15/2019	2000473	Cecilio A. Thomas Jr.	BOS Mtg - 2/4/19		200.00	1,056,890.75
02/15/2019	2000472	Christopher Milano	BOS Mtg - 2/4/19		200.00	1,056,690.75
02/15/2019	2000470	James Plateau	BOS Mtg - 2/4/19		200.00	1,056,490.75
02/15/2019	2000471	Richard Levy	BOS Mtg - 2/4/19		200.00	1,056,290.75
02/15/2019	2000469	Stephen Bobick	BOS Mtg - 2/4/19		200.00	1,056,090.75
02/15/2019	ACH021519	Paychex	1/28-2/10 - P/R		776.39	1,055,314.36
02/15/2019	2000475	Dustin J Smith	1/28-2/10 - P/R		1,210.84	1,054,103.52
02/15/2019	2000474	Gary L. Kubler	1/28-2/10 - P/R		1,573.53	1,052,529.99
02/19/2019	1814	Bright House Networks	2/12-3/11/19 - Internet/Phone		336.42	1,052,193.57
02/19/2018	ACH22519	Pasco County Utilities	Water		530.38	1,051,663.19
02/19/2019	1816	Tropicare Termite and Pest Control	Pest Control - February		40.00	1,051,623.19
02/20/2019	1817	Griffin Brothers Civil Construction	Repair of Stormwater Structure		14,000.00	1,037,623.19
02/25/2019		Pasco County Tax Collector	Deposit	17,901.55		1,055,524.74
02/25/2019	1818	Pasco County Utilities Services Branch	Water		530.38	1,054,994.36
02/25/2019	1819	Stantec Consulting Services, Inc.	Engineering Svcs thru 1/25/19		1,075.00	1,053,919.36
02/25/2019	1820	Yellowstone Landscape Professionals	Irrigation, Tree removal		2,593.04	1,051,326.32
02/26/2019	1821	CertaPro Painters	Painting - Rcvd 2/25/19		98,374.00	952,952.32
02/28/2019		Dustin J Smith	2/11-2/24 PR		879.62	952,072.70
02/28/2019		Gary L. Kubler	2/11-2/24 PR		1,155.23	950,917.47
02/28/2019		EOM Balance Hancock Bank		20,260.44	152,664.05	950,917.47
03/01/2019	1822	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - March		4,433.00	946,484.47
03/01/2019	ACH030119	Paychex	Payroll		621.48	945,862.99
03/04/2019	1824	American Ecosystems, Inc.	Lake & Pond Maint - Mar		3,588.00	942,274.99
03/04/2019	1825	DCSI, Inc	Sevice Call - Access card reader/tennis courts		249.00	942,025.99
03/04/2019	1826	Straley Robin Vericker	Legal Fees		1,587.89	940,438.10
03/04/2019	1828	Yellowstone Landscape Professionals	Landscape Maint. - Mar		13,099.36	927,338.74
03/07/2019	1829	Genesis Land Maintenance	Balance due, conservation cut back		64,737.75	862,600.99
03/07/2019		Ballantrae	Rental Fees	175.00		862,775.99
03/13/2019	NSF Chk 206	Tomas Berrios Gonzalez	NSF check		25.00	862,750.99
03/13/2019	NSF Chk 206	Tomas Berrios Gonzalez	Bank Fee for NSF check		9.00	862,741.99
03/15/2019	2000482	Cecilio A. Thomas Jr.	BOS Mtg - 3/4/19		200.00	862,541.99
03/15/2019	2000480	Christopher Milano	BOS Mtg - 3/4/19		200.00	862,341.99
03/15/2019	2000481	Dustin J Smith	2/24-3/10 - P/R		1,245.88	861,096.11
03/15/2019	2000479	Gary L. Kubler	2/24-3/10 - P/R		1,537.23	859,558.88
03/15/2019	ACH031519.1	Paychex	P/R Fee		63.70	859,495.18
03/15/2019	ACH031519.2	Paychex	2/24-3/10 - P/R & BOS Mtg. 3/4/19		750.91	858,744.27
03/15/2019	2000478	Stephen Bobick	BOS Mtg - 3/4/19		200.00	858,544.27

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03/15/2019	1830	Bright House Networks	3/12-4/11/19 - Internet/Phone		348.33	858,195.94
03/15/2019	1831	Duke Energy	Electricity		11,383.06	846,812.88
03/15/2019	1832	Express Press	News Letter		1,819.54	844,993.34
03/15/2019	1833	Stantec Consulting Services, Inc.	Engineering Svcs thru 2/22/19		706.68	844,286.66
03/15/2019	1834	Suncoast Rust Control, Inc	Rust Prevention - February		865.00	843,421.66
03/15/2019	1835	Tropicare Termite and Pest Control	Pest Control - March		40.00	843,381.66
03/15/2019	1836	Florida Playstructures & Water Features	Stepping Stone		344.23	843,037.43
03/18/2019	2000483	James Plateau	BOS Mtg - 3/4/19		200.00	842,837.43
03/18/2019	2000484	Richard Levy	BOS Mtg - 3/4/19		200.00	842,637.43
03/18/2019	1837	DLTD Solutions Inc.	Admin Fee - 2/3,10,17,24		160.00	842,477.43
03/18/2019	1838	Stephen Glen Dachs	2/3,10,17,24 2019		800.00	841,677.43
03/18/2019	1839	Yellowstone Landscape Professionals	Landscape Maint - March		12,019.25	829,658.18
03/19/2019	1840	Yellowstone Landscape Professionals	Irrigation Repairs		456.80	829,201.38
03/22/2019		Pasco County Tax Collector	Deposit	13,205.90		842,407.28
03/25/2019	1842	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		104,460.57	737,946.71
03/25/2019	1843	DCSI, Inc	Fargo DTC1000 Color Ribbons		79.99	737,866.72
03/26/2019	1844	Fedex Office Print & Ship Center	Paper copies		31.03	737,835.69
03/27/2019	1846	Ballantrae CDD.	Transfer to Park Development		175,000.00	562,835.69
03/27/2019	1847	Fedex Office Print & Ship Center	Paper copies		105.40	562,730.29
03/29/2019	ACH032919	Innovative Employer Solutions	Payroll - 3/11-3/24		313.78	562,416.51
03/29/2019	3	Anthony Vadalabene	3/11-3/24 - Pool Monitor		554.10	561,862.41
03/29/2019	638310DD	Dustin J Smith	3/11-3/24 - P/R		1,015.36	560,847.05
03/29/2019	1	Fred Cornelius	3/11-3/24 - Pool Monitor		320.00	560,527.05
03/29/2019	638309DD	Gary L. Kubler	3/11-3/24 - P/R		1,400.00	559,127.05
03/29/2019	2	Noelle Leite	3/11-3/24 - Pool Monitor		80.00	559,047.05
03/31/2019		EOM Balance Hancock Bank		13,380.90	405,251.32	559,047.05
04/01/2019	1848	DPFG MANAGEMENT & CONSULTING, LLC	DCC Mgmt - April		4,433.00	554,638.53
04/01/2019	1849	American Ecosystems, Inc.	Lake & Pond Maint. - Apr		3,588.00	551,050.53
04/01/2019	1850	Straley Robin Vericker	Legal Services 3/15/19		210.00	550,840.53
04/01/2019	1851	Yellowstone Landscape Professionals	Annuals, maintenance		7,078.09	543,762.44
04/01/2019		Deposit	Transfer	133,858.00		677,620.44
04/02/2019	1852	ACPLM	Install 2 Speed bumps and warning sign		3,814.00	673,806.44
04/02/2019	1853	Poolsure	Pool Maint. Feb-Apr		1,818.36	671,988.08
04/05/2019	1854	Ballantrae CDD C/O US Bank	Tax Collection Distribution c/o US Bank		4,651.12	667,336.96
04/09/2019	1855	Suncoast Rust Control, Inc	Rust Prevention - March		865.00	666,471.96
04/10/2019		Deposit	Rental Income	363.50		666,835.46
04/12/2019	1856	New Tampa Fence, Inc.	Fence Installation		900.00	665,935.46
04/12/2019	1857	Egis Insurance Risk Advisors	Workers Comp 4/9-10/1/19		1,593.00	664,342.46
04/12/2019	4	David M. Hill	3/25-4/7 - P/R		136.38	664,206.08
04/12/2019	642446DD	Dustin J Smith	3/25-4/7 - P/R		1,429.28	662,776.80
04/12/2019	642443DD	Fred Cornelius	3/25-4/7 - Pool Monitor		220.00	662,556.80
04/12/2019	342444DD	Gary L. Kubler	3/25-4/7 - P/R		1,815.08	660,741.72
04/12/2019	ACH041219	Innovative Employer Solutions	Payroll - 3/25-4/7		356.03	660,385.69
04/12/2019	642445DD	Noelle Leite	3/25-4/7 - Pool Monitor		160.00	660,225.69
04/19/2019		Pasco County Tax Collector	Deposit	33,884.91		694,110.60
04/22/2019	ACH042219.1	Duke Energy	2/27-3/29 - 17524 Hugh Ln		230.02	693,880.58
04/22/2019	ACH042219.2	Duke Energy	2/27-3/29 - 17611 Mentmore Blvd Rec Bldg		996.70	692,883.88
04/22/2019	ACH042219.3	Duke Energy	2/27-3/29 - 2131 Ballantrae Blvd Irr - 3633 Duke Firth St Entry Lite		22.26	692,861.62
04/22/2019	ACH042219.4	Duke Energy	2/27-3/29 - 17700 Glenapp Dr. Entry Tower		23.19	692,838.43
04/22/2019	ACH042219.5	Duke Energy	2/27-3/29 - 2800 Ballentrae Blvd Pump Pond		1,030.17	691,808.26
04/22/2019	ACH042219.6	Duke Energy	2/27-3/29 - 17650 Ayshire Blvd Entry Tower		21.43	691,786.83
04/22/2019	ACH042219.7	Duke Energy	2/27-3/29 - 3542 Ballantrae Blvd Well Pump		45.74	691,741.09
04/22/2019	ACH042219.8	Duke Energy	2/27-3/29 - 2131 Ballantrae Blvd Irr		99.82	691,641.27
04/22/2019	ACH042219.9	Duke Energy	2/27-3/29 - 2131 Ballantrae Blvd Irr - 17626 Glenapp Dr Irr		103.47	691,537.80
04/22/2019	ACH42219.10	Duke Energy	2/27-3/29 - 2500 Ballantrae Blvd Lite Entrance		149.86	691,387.94
04/22/2019	ACH42219.11	Duke Energy	2/27-3/29 - 3643 Duke Firth St Irr		13.61	691,374.33
04/22/2019	ACH42219.12	Duke Energy	2/27-3/29 - 17600 Stinchar Dr Entry Tower		89.87	691,284.46
04/22/2019	ACH42219.13	Duke Energy	2/27-3/29 - 3351 Downan Point Dr Well		30.25	691,254.21
04/22/2019	1858	Florida Dept of Revenue	1st Qtr Sales Tax 2019		89.25	691,164.96
04/22/2019	1859	Bright House Networks	4/12-5/11/19 - Internet/Phone		348.41	690,816.55
04/22/2019	1860	Florida Fire Service, Inc.	Fire Extinguisher & Cabinet		110.00	690,706.55
04/22/2019	1861	Stantec Consulting Services, Inc.	Engineering Svcs thru 3/22/19		680.00	690,026.55
04/22/2019	1862	Tropicare Termite and Pest Control	Pest Control - April		40.00	689,986.55
04/22/2019	1863	Yellowstone Landscape Professionals	Landscape Maint. - Apr		12,888.61	677,097.94
04/24/2019		Deposit	Transfer	66,600.00		743,697.94
04/25/2019	ACH042519	Duke Energy	Streetlights - March		8,509.94	735,188.00
04/26/2019	ACH042619	Pasco County Utilities Services Branch	2/20-3/21 - Ballentrae & Mentore		463.22	734,724.78
04/26/2019	ACH042619.2	Pasco County Utilities Services Branch	2/20-3/21 - Ayrshire Boulevard		24.46	734,700.32
04/26/2019	645248DD	Anthony Vadalabene	4/8-4/21 - Pool Monitor		73.88	734,626.44
04/26/2019	645244DD	David M. Hill	4/8-4/21 - Pool Monitor		136.38	734,490.06
04/26/2019	645247DD	Dustin J Smith	4/8-4/21 - P/R		879.62	733,610.44
04/26/2019	645243DD	Fred Cornelius	4/8-4/21 - Pool Monitor		138.52	733,471.92
04/26/2019	645245DD	Gary L. Kubler	4/8-4/21 - P/R		1,169.28	732,302.64
04/26/2019	ACH042619	Innovative Employer Solutions	Payroll - 4/8-4/21		686.82	731,615.82
04/26/2019	645246DD	Noelle Leite	4/8-4/21 - Pool Monitor		73.88	731,541.94
04/26/2019	645342DD	Cecilio A. Thomas Jr.	BOS Mtg. - 3/27/19		200.00	731,341.94
04/26/2019	6	Christopher Milano	BOS Mtg. - 3/27/19		200.00	731,141.94
04/26/2019	ACH042619	Innovative Employer Solutions	BOS Mtg. - 3/27/19		49.00	731,092.94

BALLANTRAE CDD**Check Register
FY2019**

Date	Ref #	Vendor Name	Memo	Deposits	Disbursements	HB Acct Balance
04/26/2019	645341DD	James Flateau	BOS Mtg. - 3/27/19		200.00	730,892.94
04/26/2019	5	Richard Levy	BOS Mtg. - 3/27/19		200.00	730,692.94
04/26/2019	645340DD	Stephen Bobick	BOS Mtg. - 3/27/19		200.00	730,492.94
04/27/2019	1866	Dibartolomeo, McBee, Hartley & Barnes, PA	Audit FY 2018		3,700.00	726,792.94
04/27/2019	1867	Straley Robin Vericker	Legal Services 4/15/19		715.00	726,077.94
04/30/2019		EOM Balance Hancock Bank		234,706.41	67,700.00	726,077.94

Exhibit 9

Electrical Services Agreement

This Electrical Services Agreement (this “**Agreement**”) is entered into as of May __, 2019, between the **Ballantrae Community Development District**, whose mailing address is c/o DPFG 250 International Parkway, Suite 280, Lake Mary, FL 32746 (the “**District**”) and **Himes Electrical Service, Inc.**, a Florida corporation, whose mailing address is 1040 Land O Lakes Boulevard, Lutz, FL 33549 (the “**Contractor**”).

Background Information:

The District owns and maintains the lighting fixtures located throughout the community and desires to upgrade its lighting fixtures. The Contractor provides electrical services and is able to furnish the materials and provide the labor necessary for upgrading lighting fixtures.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

1. **Incorporation of Background Information.** The background information stated above is true and correct and by this reference is incorporated by reference as a material part of this Agreement.
2. **Scope of Services.** Contractor shall supply, deliver, install, and provide all supervision, labor, material, equipment, and all other items necessary to complete the following services:
 - a. Replace all lighting with LED at the entrance and exit side of Ballantrae on SR54.
 - i. This does not include the in-ground lights at the entrance.
 - ii. The lights on the back will have green LED to enhance the trees and foliage around the monument sign.
 - b. Install (8) 12 volt LED landscape light fixtures on the center island to illuminate the trees.
 - c. Replace fixtures at (6) sub-divisions per diagram provided by the District’s Maintenance Supervisor.
 - d. Replace (8) GFCI receptacles at various locations per diagram provided by the District’s Maintenance Supervisor.
 - e. Test all for correct operation.
3. **Manner of Performance and Damage to Property.** The work shall be done, furnished, and performed in a workmanlike manner to the satisfaction of the District and shall be in accordance with the best management practices in the industry. The Contractor shall be responsible for any damage caused by Contractor.
4. **Time of Commencement.** Contractor shall commence the work within ____ calendar days after the District Manager or District’s Maintenance Supervisor provides notice to proceed.
5. **Completion of the Work.** Contractor shall finish the work within ____ calendar days after the notice to proceed. Contractor will perform the work in a timely manner, time being of the essence of this Agreement.

6. **Compensation.** The District agrees to compensate the Contractor for the work described above in the amount of \$7,931.00. The District shall pay to Contractor a refundable deposit of 50% upon notice to start the work. The District shall pay to Contractor the remainder balance within 45 days of receipt of the invoice after the work is completed to the satisfaction of the District.
7. **Warranty.** The Contractor warrants that the work (a) will be performed in a prompt, diligent, good, safe and workmanlike manner in accordance with all laws, industry standards, building codes, and applicable regulations, (b) will be performed without defects in materials to the extent the materials were provided by Contractor, and workmanship, (c) consists of new unused materials, (d) is fit for the particular purposes or uses contemplated by this Agreement, (e) conforms to all accepted models and samples and all affirmations of fact, promises, descriptions or specifications agreed upon by the District and Contractor.
8. **Permits and Regulations.** All permits necessary for the work to be performed under this Agreement will be obtained by the Contractor. The Contractor shall comply with necessary economic, operational, safety, insurance, and other compliance requirements imposed by federal, state, county, municipal or regulatory bodies, relating to the contemplated operations and services hereunder. Contractor will be responsible for any fines or penalties assessed against District as a result of Contractor's work.
9. **Compliance With Laws and Regulations.** The Contractor shall comply with necessary economic, operational, safety, insurance, and other compliance requirements imposed by Federal, State, County, Municipal or regulatory bodies, relating to the contemplated operations and services hereunder.
10. **Additional Work.** If the District should desire additional work or services, the Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the parties shall agree in writing to an addendum or change order to this Agreement. The Contractor shall be compensated for such agreed additional work or services based upon a payment amount acceptable to the parties and agreed to in writing.
11. **Insurance.** The Contractor shall carry commercial general liability insurance of no less than \$1,000,000. The Contractor shall deliver to the District proof of insurance referred to herein or a certificate evidencing the coverage provided pursuant to this Agreement and naming the District as "Additional Insured" under such policy. Such insurance policy may not be canceled without a thirty-day written notice to the District. The Contractor will maintain Workers Compensation insurance as required by law.
12. **Indemnification.** Contractor agrees to indemnify, defend and hold the District and its supervisors, officers, managers, agents and employees harmless from any and all liability, claims, actions, suits or demands by any person, corporation or other entity for injuries, death, property damage or of any nature, arising out of, or in connection with, the work to be performed by Contractor, including litigation or any appellate proceedings with respect thereto. Contractor further agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in section 768.28, Florida Statutes, or other statute or law. Any subcontractor retained by the Contractor shall acknowledge the same in writing. Obligations under this section shall include the payment of all settlements,

judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.

13. **Termination.** Either party has the right to terminate this Agreement upon failure of to cure any defaults after thirty (30) days written notice. Upon receipt of a termination notice Contractor will cease performance of the work and make every reasonable effort to procure cancellation of all existing orders for materials. Contractor will be entitled to receive as its exclusive remedy payment for the actual cost of materials purchased by Contractor and the work performed up to the time of receipt of the notice (as the percentage of completion is reasonably determined by the District) with the compensation amount being prorated accordingly, if the deposits exceeds these costs, Contractor will refund the appropriate amount to the District.
14. **Relationship Between the Parties.** It is understood that the Contractor is an independent contractor and shall perform the services contemplated under this Agreement. As an independent contractor, nothing in this Agreement shall be deemed to create a partnership, joint venture, or employer-employee relationship between the Contractor and the District. The Contractor shall not have the right to make any contract or commitments for, or on behalf of, the District without the prior written approval of the District. The Contractor assumes full responsibility for the payment and reporting of all local, state, and federal taxes and other contributions imposed or required of the Contractor during the performance of services to the District.
15. **Public Records.** As required under Section 119.0701, Florida Statutes, Contractor shall (a) keep and maintain public records that ordinarily and necessarily would be required by the District in order to perform the service, (b) provide the public with access to public records on the same terms and conditions that the District would provide the records and at a cost that does not exceed the cost provided by law, (c) ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law, (d) meet all requirements for retaining public records and transfer, at no cost, to the District all public records in possession of the Contractor upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the information technology systems of the District.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (321) 263-0132 , EXT. 4205, OR BY EMAIL AT PATRICIA.COMINGS-THIBAUT@DPFG.COM, OR BY REGULAR MAIL AT 250 INTERNATIONAL PARKWAY, SUITE 280, LAKE MARY, FL 32746.

16. **Controlling Law.** This Agreement shall be governed under the laws of the State of Florida with venue in Pasco County, Florida.
17. **Enforcement of Agreement.** In the event it shall become necessary for either party to institute legal proceedings in order to enforce the terms of this Agreement, the prevailing party shall be entitled to all costs, including reasonable attorney's fees at both trial and appellate levels against the non-prevailing party.
18. **Severability.** If any provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall remain in full force and effect.
19. **Assignment.** This Agreement is not transferrable or assignable by either party without the written approval of both parties.
20. **Arm's Length Transaction.** This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.
21. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.
22. **Entire Agreement.** This Agreement contains the entire agreement and neither party is to rely upon any oral representations made by the other party, except as set forth in this Agreement. To the extent that any provisions of this Agreement conflict with the provisions in any exhibit, the provisions in this Agreement shall control over provisions in any exhibit.

Himes Electrical Service, Inc.

**Ballantrae
Community Development District**

Name: _____
Title: _____

James Fleteau
Chair of the Board of Supervisors

EXHIBIT 10.

BALLANTRAE CDD - STATEMENT 1
FY 2020 PROPOSED BUDGET
GENERAL FUND (O&M)

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED	FY 2019 YTD - MAR	FY 2020 PROPOSED	VARIANCE 2019-2020
O&M REVENUES:									
LANDOWNER ASSESSMENTS (NET)	\$ 914,879	\$ 912,049	\$ 1,031,399	\$ 1,028,461	\$ 1,027,603	\$ 1,024,660	\$ 1,001,386	\$ 1,024,660	\$ -
EXCESS FEES CARRYFORWARD PREVIOUS YEARS	-	-	2,791	1,822	-	2,812	-	2,812	-
CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	-	249,323	-	-	(249,323)
OTHER INCOME	7,912	7,411	9,272	10,042	4,647	-	6,329	-	-
TRANSFER IN FROM RESERVE FUND	-	-	-	-	-	200,458	-	-	(200,458)
O&M TOTAL REVENUES:	922,791	919,460	1,043,462	1,040,325	1,032,250	1,477,253	1,007,715	1,027,472	(449,781)
O&M ADMINISTRATIVE EXPENDITURES:									
BOARD OF SUPERVISORS									
SUPERVISOR STIPENDS	10,675	11,600	15,000	10,400	14,000	14,000	6,400	14,000	-
NEWSLETTER - PRINT & MAILING	965	1,291	1,612	3,618	6,840	10,000	3,924	10,000	-
WEBSITE SERVER & NAME	-	-	168	686	179	880	180	880	-
PUBLIC OFFICIALS LIABILITY INSURANCE	5,369	2,500	2,658	2,500	2,500	3,300	2,500	2,625	(675)
MANAGEMENT SERVICES									
ADMINISTRATIVE SERVICES	5,000	5,000	2,938	-	-	-	-	-	-
DISTRICT MANAGEMENT	30,000	30,000	34,908	43,950	53,196	53,200	26,598	53,200	-
FINANCIAL CONSULTING SERVICES	5,000	5,000	10,121	-	-	-	-	-	-
ACCOUNTING SERVICES	15,000	15,000	5,439	-	-	-	-	-	-
ENGINEERING & LEGAL SERVICES									
DISTRICT ENGINEER	29,985	11,637	15,949	14,775	1,400	18,000	1,892	18,000	-
DISTRICT COUNSEL	16,220	15,745	37,433	12,113	12,539	17,300	3,609	17,300	-
ADMINISTRATIVE: OTHER									
ANNUAL FINANCIAL AUDIT	3,200	3,400	3,600	3,500	4,455	3,700	-	3,700	-
DISCLOSURE REPORT	1,100	1,000	-	-	-	1,000	-	1,000	-
TRUSTEES FEES	3,771	2,200	3,771	3,771	3,771	3,772	-	3,772	-
PROPERTY APPRAISER FEE	150	150	150	150	150	150	-	150	-
LEGAL ADVERTISING	1,133	953	2,033	645	476	750	124	750	-
ARBITRAGE REBATE CALCULATION	650	650	650	-	1,750	650	-	650	-
DUES, LICENSES AND FEES	1,088	1,057	225	609	648	1,200	184	1,200	-
COMPLIANCE WITH ADA	-	-	-	-	-	-	-	2,480	2,480
ADMINISTRATIVE CONTINGENCY	-	-	685	-	1,072	5,000	1,682	5,000	-
O&M ADMINISTRATIVE TOTAL:	129,306	107,183	137,340	96,717	102,976	132,902	47,093	134,707	1,805
INSURANCE									
GERNERAL LIABILITY	6,856	5,724	5,000	10,449	3,388	3,177	3,414	3,032	(145)
PROPERTY CASUALTY	4,188	5,354	3,519	-	8,826	9,709	12,986	14,188	4,479
INSURANCE TOTAL	11,044	11,078	8,519	10,449	12,214	12,886	16,400	17,220	4,334
UTILITY SERVICES									
ELECTRIC UTILITY SERVICES	20,920	20,221	20,651	22,580	20,712	23,000	10,840	23,000	-
ELECTRIC UTILITY - RECREATION FACILITIES	14,543	14,591	12,302	10,345	11,836	15,500	6,335	15,500	-
ELECTRIC STREET LIGHTING	102,180	102,449	100,576	99,289	102,389	103,500	51,060	103,500	-
UTILITY - WATER - CLUBHOUSE & POOLS	7,484	8,610	13,527	12,947	8,552	14,000	2,689	14,000	-
STORMWATER ASSESSMENT	911	866	1,105	1,128	1,751	2,200	1,751	2,200	-
UTILITY SERVICES SUBTOTAL	146,038	146,737	148,161	146,289	145,240	158,200	72,675	158,200	-
LAKES/PONDS & LANDSCAPE									
LAKES/PONDS: CONTRACTS									
AQUATIC CONTRACT	22,800	22,800	22,800	22,800	22,800	22,800	11,400	22,800	-
WETLAND BUFFER SPRAY CONTRACT	-	-	-	-	-	-	-	14,400	14,400
LAKES/PONDS: OTHER									
FOUNTAIN REPAIRS & MAINTNANCE	-	7,591	905	1,249	7,290	3,000	658	3,000	-
MITIGATION AREAS: MONITOR & MAINTAIN	1,570	-	-	-	-	1,500	-	1,500	-
LAKE/POND REPAIRS	8,850	2,400	15,150	-	8,543	10,000	73	10,000	-
INSTALL/REPLACE AQUATIC PLANTS	-	-	4,750	-	7,805	5,000	-	5,000	-
LANDSCAPING: CONTRACTS									
LANDSCAPE MAINTENANCE CONTRACT	247,385	174,507	154,246	149,856	144,231	144,240	72,116	144,240	-
LANDSCAPE - SECONDARY CONTRACTS	-	-	-	-	-	31,212	-	31,212	-
LANDSCAPE OVERSIGHT/MANAGEMENT	6,000	6,000	-	-	-	-	-	-	-
LANDSCAPING: OTHER									
IRRIGATION REPAIRS AND MAINTENANCE	9,313	12,897	9,493	14,424	10,466	14,000	7,643	14,000	-
REPLACE PLANTS, MULCH & TREES	15,395	25,946	24,567	33,955	48,272	36,500	18,731	36,500	-
SOD & SEED REPLACEMENT	-	400	1,259	1,540	7,784	10,000	-	10,000	-
LANDSCAPE ENHANCEMENT	-	-	12,305	-	6,310	-	-	-	-
EXTRA MOWINGS DURING RAINY SEASON	-	-	-	-	-	5,000	-	5,000	-
RUST PREVENTION FOR IRRIGATION SYSTEM	9,600	10,400	10,185	10,380	10,380	10,380	4,325	10,380	-
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	-	-	2,441	13,568	1,560	13,000	-	13,000	-
LAKES/PONDS & LANDSCAPE TOTAL	320,913	262,941	258,101	247,772	275,441	306,632	114,946	321,032	14,400
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS									
STREETS & SIDEWALKS									
ENTRY & WALLS MAINTENANCE	-	350	-	2,118	-	2,000	944	2,000	-
STREET/DECORATIVE LIGHT MAINTENANCE	-	-	-	-	-	1,000	-	1,000	-
SIDEWALK REPAIR & MAINTENANCE	2,600	-	-	-	1,463	1,500	-	1,500	-
MAINTENANCE STAFF									
EMPLOYEE - SALARIES	55,555	70,289	73,503	72,535	78,849	79,480	35,538	81,373	1,893
EMPLOYEE - P/R TAXES	4,437	5,938	6,898	6,343	6,272	6,833	3,007	6,978	-
EMPLOYEE - WORKERS COMP	3,612	3,243	3,300	4,959	610	3,960	3,052	3,325	(635)
PAYROLL PROCESSING FEES	-	-	820	1,505	1,534	1,900	1,196	1,900	-
EMPLOYEE- HEALTH & PHONE STIPENDS	4,800	10,000	7,200	7,052	8,000	9,600	-	9,600	-
MILEAGE	1,267	847	580	556	519	1,100	177	1,100	-
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS	72,271	90,667	94,101	95,068	97,247	107,373	43,914	108,776	1,258

BALLANTRAE CDD - STATEMENT 1
FY 2020 PROPOSED BUDGET
GENERAL FUND (O&M)

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED	FY 2019 YTD - MAR	FY 2020 PROPOSED	VARIANCE 2019-2020
84 CLUBHOUSE & SAFETY & SECURITY									
85 CLUBHOUSE & MISCELLANEOUS									
86 PARK/FIELD REPAIRS	-	2,094	3,365	362	12,657	2,000	-	7,200	5,200
87 CLUBHOUSE FACILITY MAINTENANCE	9,598	6,969	2,256	4,672	3,066	9,000	1,491	9,000	-
88 CLUBHOUSE TELEPHONE/INTERNET/FAX	3,816	3,933	4,028	3,908	4,026	4,200	2,153	4,200	-
89 MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	3,419	2,153	1,031	5,854	1,857	3,500	658	3,500	-
90 POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	10,067	10,169	8,163	19,325	10,836	10,000	3,962	10,000	-
91 POOL PERMITS	-	-	705	705	705	750	-	750	-
92 SEASONAL LIGHTING	8,000	9,000	26,200	10,700	19,077	20,000	18,238	20,000	-
93 PEST CONTROL	-	-	755	955	955	520	240	520	-
94 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	3,255	-	-	-	-	-
95 CLUBHOUSE CLEANING	-	-	-	66	-	-	-	-	-
96 CLUBHOUSE MISCELLANEOUS	6,877	10,712	7,297	635	9,795	7,500	734	7,500	-
97 SAFETY & SECURITY									
98 PART-TIME LAW ENFORCEMENT DETAILS	38,590	35,760	41,960	35,120	42,350	50,000	7,960	50,000	-
99 SALARY FOR SUMMER MONITOR AT BOTH POOLS	14,978	13,420	16,911	19,741	19,581	23,500	1,487	23,500	-
100 EMPLOYEE P/R TAXES	1,215	1,128	1,388	1,882	1,895	2,000	-	2,000	-
101 EMPLOYEE WORKER'S COMP	1,226	1,030	1,111	-	-	1,300	-	1,300	-
102 VIDEO SURVEILLANCE	95	-	185	-	175	-	-	-	-
103 SECURITY - OTHER (GATE SERVICE)	-	-	3,974	2,497	4,096	1,000	2,203	1,000	-
104 CLUBHOUSE & SAFETY & SECURITY	97,881	96,368	119,329	109,677	131,071	135,270	39,126	140,470	5,200
105									
106 O&M CONTINGENCY & CAPITAL PROJECTS									
107 O&M CONTINGENCY	25,318	6,618	13,997	-	29,078	44,257	-	42,053	(2,204)
108 ENTRANCES & OTHER PLANT REPLACEMENT	-	-	-	-	-	156,192	8,878	-	(156,192)
109 WALL & STRUCTURE PAINTING	-	-	-	-	-	95,624	98,374	-	(95,624)
110 INVASIVE & UNDESIRABLE PLANT REMOVAL	-	-	-	-	-	86,317	86,317	-	(86,317)
111 O&M CONTINGENCY TOTAL	25,318	6,618	13,997	-	29,078	382,390	193,569	42,053	(340,337)
112									
113 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	802,771	721,592	779,548	705,972	793,267	1,235,653	527,723	922,458	(313,195)
114									
115 EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	120,020	197,868	263,914	334,353	238,983	241,600	479,992	105,014	(136,586)
116									
117 OTHER FINANCING SOURCES AND (USES)									
118 RESERVES TRANSFERS OUT-OTHER FINANCING USES									
119 EMERGENCY RESERVE	100,000	25,000	-	-	-	20,000	-	20,000	-
120 ASSET RESERVE	69,458	50,000	-	50,000	41,878	46,600	-	47,500	900
121 BILL PAYMENT RESERVE	100,000	-	-	-	-	-	-	-	-
122 PARK DEVELOPMENT RESERVE	110,150	110,150	175,000	140,150	175,000	175,000	175,000	37,514	(137,486)
123 TOTAL OTHER FINANCING SOURCES AND (USES)	379,608	185,150	175,000	190,150	216,878	241,600	175,000	105,014	(136,586)
124									
125 O&M TOTAL EXPENDITURES	1,959,832	1,621,716	954,548	896,122	1,010,145	1,477,253	702,723	1,027,472	(449,781)
126									
127 NET CHANGE IN FUND BALANCE	(259,588)	12,718	88,914	144,203	22,105	-	304,992	(0)	(0)
128 BEGINNING FUND BALANCE GENERAL FUND					228,151	250,256	-	933	
129 LESS FUND BALANCE FORWARD		8			-	(249,323)	-	-	
130 ENDING FUND BALANCE - GENERAL FUND					250,256	933		933	
131 ENDING FUND BALANCE - RESERVE FUND (Stmt 2)					1,564,224	-		1,710,380	
132 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS					\$ 1,814,480	\$ 933		\$ 1,711,315	
133 AUDITED FUND BALANCE									

BALLANTRAE CDD - STATEMENT 2

FY 2020 PROPOSED BUDGET

RESERVES

	FY 2019 AMENDED	FY 2020 PROPOSED	FY 2019 to FY 2020 VARIANCE
1 REVENUES:			
2 INTEREST REVENUE			
3 PARK DEVELOPMENT	\$ -	\$ -	\$ -
4 ASSET RESERVE	-	-	-
5 EMERGENCY RESERVE	-	-	-
6 BILL PAYMENT RESERVE	-	-	-
7 INTEREST - PRIOR DM	-	-	-
8 TOTAL REVENUE	-	-	-
9			
10 RESERVES EXPENDITURES:			
11 ASSET RESERVE	-	-	-
12 PARK DEVELOPMENT RESERVE	-	-	-
13 PROJECTS	-	-	-
14 TOTAL RESERVE EXPENDITURES	-	-	-
15			
16 EXCESS OF REVENUE OVER(UNDER)EXPENDITURES	-	-	
17			
18 OTHER FINANCING SOURCES SOURCES (USES)			
19 TRANSFER IN - PARK DEVELOPMENT	175,000	37,514	(137,486)
20 TRANSFER IN (OUT)- ASSET RESERVE	(8,604)	47,500	56,104
21 TRANSFER IN (OUT) - EMERGENCY RESERVE	(125,254)	20,000	145,254
22 TOTAL OTHER FINANCING SOURCES SOURCES (USES)	41,142	105,014	63,872
23			
24 NET CHANGE IN FUND BALANCE	41,142	105,014	63,872
25 FUND BALANCE BEGINNING	1,564,224	-	1,564,224
26 FUND BALANCE ENDING	1,605,366	105,014	1,628,096
27			

	FY 2017	FY 2018 Adopted	Total FY 2018 (includes interest)	FY 2019 ADOPTED	FY 2019 PROPOSED AMENDED	FY 2019 ADOPTED AMENDED	FY 2020 PROPOSED
28 RESERVE BALANCE SUMMARY							
29 PARK DEVELOPMENT	610,035	175,000	787,486	175,000	\$ -	962,486	1,000,000
30 ASSET RESERVE	354,676	41,878	397,872	46,600	(55,204)	389,268	436,768
31 EMERGENCY RESERVE	226,864	-	227,660	20,000	(145,254)	102,406	122,406
32 BILL PAYMENT RESERVE	150,678	-	151,206	-	-	151,206	151,206
33	1,342,253	216,878	1,564,224	241,600	(200,458)	1,605,366	1,710,380
34							

FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
O&M ADMINISTRATIVE EXPENDITURES:			
BOARD OF SUPERVISORS			
Supervisor Stipends		\$ 14,000.00	Assumes 5 supervisor to be paid for 14 meetings (workshops, etc.) - \$200 per meeting
Newsletter	Express Press	\$ 10,000.00	Newsletter - printing and mailing cost
Website Server & Name	Steve White & Google Office	\$ 880.00	Google services is \$60 per month + \$160 website services
Public officials liability Insurance	Stahl Insurance	\$ 2,625.00	Pursuant to agent confirmation
MANAGEMENT SERVICES			
Administrative Services	Not applicable	\$ -	No longer utilized
District Management	DPFG - Three Year Contract	\$ 53,200.00	Expires 4/3/2020
Financial Consulting Services	Not applicable	\$ -	No longer utilized
Accounting Services	Not applicable	\$ -	No longer utilized
ENGINEERING & LEGAL SERVICES			
District Engineer	Stantec-Tonja Stewart	\$ 18,000.00	Pursuant to contract and based on need
District Counsel	Strayley & Robin	\$ 17,300.00	
ADMINISTRATIVE OTHER			
Annual Financial Audit	FY 2019: \$3,700, FY 2020 & FY 2021 it is \$3,800	\$ 3,700.00	Dibartolomeo.
Disclosure Report		\$ 1,000.00	
Trustee Fees	US Bank - Series 2015	\$ 3,772.00	Confirmed with trustee
Property Appraiser Fee	Pasco County	\$ 150.00	
Legal Advertising	local newspaper	\$ 750.00	Estimated public notice for 3 public hearings, 1 yearly meeting schedule
Arbitrage Rebate Calculation	LLS Tax Solutions	\$ 650.00	
Dues Licenses & Fees		\$ 1,200.00	Includes \$175 required by State Statute, Pasco Alliance renewal and other mics.
ADA Compliance		\$ 2,480.00	Quarterly charge of \$120 plus an additional \$2,000 for unknowns
Administrative Contingency		\$ 5,000.00	
O&M ADMINISTRATIVE TOTAL		\$ 134,707.00	

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
34	INSURANCE			
35	General Liability Insurance	Egis Insurance	\$ 3,032.00	Pursuant to agent
36	Property Casualty	Egis Insurance	\$ 14,188.00	Pursuant to agent
37	INSURANCE TOTAL		\$ 17,220.00	
38				
39	UTILITY SERVICES			
40	Electric Utility Services	Progress Energy	\$ 23,000.00	Average billing
41	Electric Utility Services - Recreation	Progress Energy	\$ 15,500.00	Average billing
42	Electric Streetlighting	Progress Energy	\$ 103,500.00	Average billing
43	Utility-Water-Clubhouse & pools	Pasco County	\$ 14,000.00	Average billing
44	Stormwater Assessment	Pasco County Tax Collector	\$ 2,200.00	To account for increase
45	UTILITY SERVICES SUBTOTAL		\$ 158,200.00	
46				
47	LAKES/PONDS & LANDSCAPE			
48	LAKES/PONDS:CONTRACTS			
49	Aquatic Contract	American Ecosystems	\$ 22,800.00	Pursuant to contract
50	Wetland Buffer Spray Contract'	American Ecosystems	\$ 14,400.00	Wetland Buffer Spraying
51	LAKES/PONDS:OTHER			
52	Fountain Repairs & Maintenance	Misc	\$ 3,000.00	Estimated, as needed
53	Mitigation Areas:Monitor & Maintain	Misc	\$ 1,500.00	Estimated, as needed
54	Lake/Pond Repairs	Misc	\$ 10,000.00	Earmarked as needed for minor erosion repairs, etc.
55	Install/Replace Aquatic Plants	American Ecosystems	\$ 5,000.00	Install plants as needed
56	LANDSCAPING:CONTRACTS			
57	Landscape Maintenance Contract	Yellowstone	\$ 144,240.00	Pursuant to contract addendum - \$12,020 monthly.
58	Landscape Secondary Contracts	Yellowstone	\$ 31,212.00	1x yearly mulch-\$16,000, annuals \$3,803 per rotation (4 rotations) Mulch and annuals total \$31,212.
59	Landscape Oversight/Management	Not applicable	\$ -	No longer utilized
60	LANDSCAPING:OTHER			
61	Irrigation Repairs & Maintenance	Yellowstone	\$ 14,000.00	As needed
62	Replace Plants, Mulch & Trees	Yellowstone	\$ 36,500.00	Misc. replacement as needed
63	Sod & Seed Replacement	Yellowstone	\$ 10,000.00	As needed
64	Landscape Enhancement	Yellowstone - TBD	\$ -	Projects that come up
65	Extra Mowings During Rainy Season	Yellowstone	\$ 5,000.00	As needed
66	Rust Prevention for Irrigation System	Suncoast Rust	\$ 10,380.00	Contract charge of \$865. Contract states monthly rates will not exceed \$920 (15% higher than original rate)
67	Field Miscellaneous Inclusive of Trapper		\$ 13,000.00	Misc. Repairs ; inclusive of trapper
68	LAKES/PONDS & LANDSCAPE TOTAL		\$ 321,032.00	
69				

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
70	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS			
71	STREETS & SIDEWALKS			
72	Entry & Walls Maintenance	various	\$ 2,000.00	Estimated, as needed
73	Street/Decorative Light Maintenance	various	\$ 1,000.00	Estimated, as needed
74	Sidewalk Repair & Maintenance	various	\$ 1,500.00	Estimated, as needed
75	MAINTENANCE STAFF			
76	Employee-Salaries		\$ 81,372.88	Maintenance supervisor and Assistant maintenance. Both employees work 40 hours. Plus overtime hours for meeting attendance & misc.. Contemplates a 3% COLA adjustment
77	Employee-P/R Taxes		\$ 6,978.28	7.65% of payroll, additional \$750 added
78	Employee - Workers Comp	Egis Insurance	\$ 3,325.00	Confirmed with EGIS
79	Payroll processing fees	Innovations	\$ 1,900.00	Payroll and year end processing
80	Employee-Health & Phone Stipends		\$ 9,600.00	
81	Mileage	various	\$ 1,100.00	Estimated, as needed
82	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS		\$ 108,776.16	
83				
84	CLUBHOUSE & SAFETY & SECURITY			
85	CLUBHOUSE & MISCELLANEOUS			
86	Park & Field Repairs	various	\$ 7,200.00	Estimated, as needed. Included \$5,200 for basketball fence
87	Clubhouse Facility Maintenance	various	\$ 9,000.00	Estimated, as needed (includes swipe cards, signage, pest control, etc.).
88	Clubhouse, Telephone & Internet	Brighthouse	\$ 4,200.00	
89	Miscellaneous Supplies (Inclusive of Debit Card)	various	\$ 3,500.00	Estimated, as needed
90	Pool/Fountain/Splashpad Maintenance	Poolsure	\$ 10,000.00	Effective 12/1/2017: base rate of \$867 for a total of \$8,244. Additional \$2,800 for repairs. Contract includes 1 auto-renew ending 12/2018.
91	Pool Permits		\$ 750.00	as required by Statute
92	Seasonal Lighting		\$ 20,000.00	
93	Pest Control	Tropicare Termite	\$ 520.00	\$40 monthly
94	Clubhouse Exterior Furnishings		\$ -	
95	Clubhouse Cleaning		\$ -	
96	Clubhouse Miscellaneous	To Be Determined	\$ 7,500.00	Additional misc expenditures as needed
97	SAFETY & SECURITY			
98	Part-Time Law Enforcement Details	FHP	\$ 50,000.00	Paid at \$40 per hour - Approximately 1,125 hours
99	Salary for Summer Monitor at Both Pools		\$ 23,500.00	Paid at \$10 per hour
100	Employee P/R Taxes		\$ 2,000.00	7.65% of gross payroll
101	Employee Workers Comp			
102	Video Surveillance		\$ 1,300.00	
103	Security - Other (Gate Service)		\$ 1,000.00	
104	CLUBHOUSE & SAFETY & SECURITY		\$ 140,470.00	

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
105				
106	O&M CONTINGENCY			
107	O&M Contingency		\$ 42,053.00	To be utilized based on Board direction
108	O&M Contingency Total		\$ 42,053.00	
109				
110	TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)		\$ 922,458.16	
111				
112	EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.		\$ 105,013.84	
113				
114	OTHER FINANCING SOURCES AND (USES)			
115	RESERVES TRANSFERS OUT - OTHER FINANCING USES		\$ -	
116	Emergency Reserve		\$ 20,000.00	The amount that was borrowed in FY 2019 was \$145,254
117	Asset Reserve		\$ 47,500.00	Based on Custom reserves Study
118	Bill Payment Reserve		\$ -	Pursuant to GASB; Bill payment reserve should represent 3 months of expenditures before other financing uses (transfers)
119	Park Development Reserve		\$ 37,514.00	
120	TOTAL OTHER FINANCING SOURCES AND (USES)		\$ 105,014.00	
121				
122	O&M TOTAL EXPENDITURES		\$ 1,027,472.16	

STATEMENT 2
 BALLANTRAE CDD
 PROPOSED FY 2020 BUDGET - SERIES 2015
 DEBT SERVICE ASSESSMENT

		FY 2020 PROPOSED BUDGET
REVENUE		
ASSESSMENTS ON-ROLL		\$ 557,421
INTEREST--INVESTMENT		-
TOTAL REVENUE		557,421
EXPENDITURES		
DEBT SERVICE OBLIGATION		554,050
TOTAL EXPENDITURES		554,050
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES		3,371
TOTAL DS BUDGET		\$ 557,420.94
COLLECTION COST @ 6%		\$ 35,580.06
TOTAL		<u>\$ 593,001.00</u>

EXHIBIT 11.

RESOLUTION 2019-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED OPERATION AND MAINTENANCE BUDGET FOR FISCAL YEAR 2019/2020; SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING, AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager prepared and submitted to the Board of Supervisors (“**Board**”) of the Ballantrae Community Development District (“**District**”) prior to June 15, 2019 a proposed operation and maintenance budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020 (“**Proposed Budget**”); and

WHEREAS, the Board has considered the Proposed Budget and desires to approve the Proposed Budget and set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BALLANTRAE COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget, including any modifications made by the Board, attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** The public hearing on said Proposed Budget is hereby declared and set for the following date, hour, and location:

DATE: July 24, 2019

HOUR: 6:30 p.m.

LOCATION: Ballantrae Community Center
17611 Mentmore Blvd.
Land O’Lakes, Florida

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to Pasco County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, Florida Statutes, the District’s Secretary is further directed to post the Proposed Budget on the District’s website at least two days before the budget hearing date and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed by Florida law.

6. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 22ND DAY OF MAY, 2019.

Attest:

Ballantrae
Community Development District

Assistant Secretary

Chair/Vice-Chair of the Board of Supervisors

Exhibit A: Proposed Budget for Fiscal Year 2019/2020

BALLANTRAE CDD - STATEMENT 1
FY 2020 PROPOSED BUDGET
GENERAL FUND (O&M)

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED	FY 2019 YTD - MAR	FY 2020 PROPOSED	VARIANCE 2019-2020
O&M REVENUES:									
LANDOWNER ASSESSMENTS (NET)	\$ 914,879	\$ 912,049	\$ 1,031,399	\$ 1,028,461	\$ 1,027,603	\$ 1,024,660	\$ 1,001,386	\$ 1,024,660	\$ -
EXCESS FEES CARRYFORWARD PREVIOUS YEARS	-	-	2,791	1,822	-	2,812	-	2,812	-
CARRYOVER FROM PREVIOUS YEARS (FUND BALANCE FORWARD)	-	-	-	-	-	249,323	-	-	(249,323)
OTHER INCOME	7,912	7,411	9,272	10,042	4,647	-	6,329	-	-
TRANSFER IN FROM RESERVE FUND	-	-	-	-	-	200,458	-	-	(200,458)
O&M TOTAL REVENUES:	922,791	919,460	1,043,462	1,040,325	1,032,250	1,477,253	1,007,715	1,027,472	(449,781)
O&M ADMINISTRATIVE EXPENDITURES:									
BOARD OF SUPERVISORS									
SUPERVISOR STIPENDS	10,675	11,600	15,000	10,400	14,000	14,000	6,400	14,000	-
NEWSLETTER - PRINT & MAILING	965	1,291	1,612	3,618	6,840	10,000	3,924	10,000	-
WEBSITE SERVER & NAME	-	-	168	686	179	880	180	880	-
PUBLIC OFFICIALS LIABILITY INSURANCE	5,369	2,500	2,658	2,500	2,500	3,300	2,500	2,625	(675)
MANAGEMENT SERVICES									
ADMINISTRATIVE SERVICES	5,000	5,000	2,938	-	-	-	-	-	-
DISTRICT MANAGEMENT	30,000	30,000	34,908	43,950	53,196	53,200	26,598	53,200	-
FINANCIAL CONSULTING SERVICES	5,000	5,000	10,121	-	-	-	-	-	-
ACCOUNTING SERVICES	15,000	15,000	5,439	-	-	-	-	-	-
ENGINEERING & LEGAL SERVICES									
DISTRICT ENGINEER	29,985	11,637	15,949	14,775	1,400	18,000	1,892	18,000	-
DISTRICT COUNSEL	16,220	15,745	37,433	12,113	12,539	17,300	3,609	17,300	-
ADMINISTRATIVE: OTHER									
ANNUAL FINANCIAL AUDIT	3,200	3,400	3,600	3,500	4,455	3,700	-	3,700	-
DISCLOSURE REPORT	1,100	1,000	-	-	-	1,000	-	1,000	-
TRUSTEES FEES	3,771	2,200	3,771	3,771	3,771	3,772	-	3,772	-
PROPERTY APPRAISER FEE	150	150	150	150	150	150	-	150	-
LEGAL ADVERTISING	1,133	953	2,033	645	476	750	124	750	-
ARBITRAGE REBATE CALCULATION	650	650	650	-	1,750	650	-	650	-
DUES, LICENSES AND FEES	1,088	1,057	225	609	648	1,200	184	1,200	-
COMPLIANCE WITH ADA	-	-	-	-	-	-	-	2,480	2,480
ADMINISTRATIVE CONTINGENCY	-	-	685	-	1,072	5,000	1,682	5,000	-
O&M ADMINISTRATIVE TOTAL:	129,306	107,183	137,340	96,717	102,976	132,902	47,093	134,707	1,805
INSURANCE									
GERNERAL LIABILITY	6,856	5,724	5,000	10,449	3,388	3,177	3,414	3,032	(145)
PROPERTY CASUALTY	4,188	5,354	3,519	-	8,826	9,709	12,986	14,188	4,479
INSURANCE TOTAL	11,044	11,078	8,519	10,449	12,214	12,886	16,400	17,220	4,334
UTILITY SERVICES									
ELECTRIC UTILITY SERVICES	20,920	20,221	20,651	22,580	20,712	23,000	10,840	23,000	-
ELECTRIC UTILITY - RECREATION FACILITIES	14,543	14,591	12,302	10,345	11,836	15,500	6,335	15,500	-
ELECTRIC STREET LIGHTING	102,180	102,449	100,576	99,289	102,389	103,500	51,060	103,500	-
UTILITY - WATER - CLUBHOUSE & POOLS	7,484	8,610	13,527	12,947	8,552	14,000	2,689	14,000	-
STORMWATER ASSESSMENT	911	866	1,105	1,128	1,751	2,200	1,751	2,200	-
UTILITY SERVICES SUBTOTAL	146,038	146,737	148,161	146,289	145,240	158,200	72,675	158,200	-
LAKES/PONDS & LANDSCAPE									
LAKES/PONDS: CONTRACTS									
AQUATIC CONTRACT	22,800	22,800	22,800	22,800	22,800	22,800	11,400	22,800	-
WETLAND BUFFER SPRAY CONTRACT	-	-	-	-	-	-	-	14,400	14,400
LAKES/PONDS: OTHER									
FOUNTAIN REPAIRS & MAINTNANCE	-	7,591	905	1,249	7,290	3,000	658	3,000	-
MITIGATION AREAS: MONITOR & MAINTAIN	1,570	-	-	-	-	1,500	-	1,500	-
LAKE/POND REPAIRS	8,850	2,400	15,150	-	8,543	10,000	73	10,000	-
INSTALL/REPLACE AQUATIC PLANTS	-	-	4,750	-	7,805	5,000	-	5,000	-
LANDSCAPING: CONTRACTS									
LANDSCAPE MAINTENANCE CONTRACT	247,385	174,507	154,246	149,856	144,231	144,240	72,116	144,240	-
LANDSCAPE - SECONDARY CONTRACTS	-	-	-	-	-	31,212	-	31,212	-
LANDSCAPE OVERSIGHT/MANAGEMENT	6,000	6,000	-	-	-	-	-	-	-
LANDSCAPING: OTHER									
IRRIGATION REPAIRS AND MAINTENANCE	9,313	12,897	9,493	14,424	10,466	14,000	7,643	14,000	-
REPLACE PLANTS, MULCH & TREES	15,395	25,946	24,567	33,955	48,272	36,500	18,731	36,500	-
SOD & SEED REPLACEMENT	-	400	1,259	1,540	7,784	10,000	-	10,000	-
LANDSCAPE ENHANCEMENT	-	-	12,305	-	6,310	-	-	-	-
EXTRA MOWINGS DURING RAINY SEASON	-	-	-	-	-	5,000	-	5,000	-
RUST PREVENTION FOR IRRIGATION SYSTEM	9,600	10,400	10,185	10,380	10,380	10,380	4,325	10,380	-
FIELD MISCELLANEOUS (INCLUSIVE OF TRAPPER)	-	-	2,441	13,568	1,560	13,000	-	13,000	-
LAKES/PONDS & LANDSCAPE TOTAL	320,913	262,941	258,101	247,772	275,441	306,632	114,946	321,032	14,400
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS									
STREETS & SIDEWALKS									
ENTRY & WALLS MAINTENANCE	-	350	-	2,118	-	2,000	944	2,000	-
STREET/DECORATIVE LIGHT MAINTENANCE	-	-	-	-	-	1,000	-	1,000	-
SIDEWALK REPAIR & MAINTENANCE	2,600	-	-	-	1,463	1,500	-	1,500	-
MAINTENANCE STAFF									
EMPLOYEE - SALARIES	55,555	70,289	73,503	72,535	78,849	79,480	35,538	81,373	1,893
EMPLOYEE - P/R TAXES	4,437	5,938	6,898	6,343	6,272	6,833	3,007	6,978	-
EMPLOYEE - WORKERS COMP	3,612	3,243	3,300	4,959	610	3,960	3,052	3,325	(635)
PAYROLL PROCESSING FEES	-	-	820	1,505	1,534	1,900	1,196	1,900	-
EMPLOYEE- HEALTH & PHONE STIPENDS	4,800	10,000	7,200	7,052	8,000	9,600	-	9,600	-
MILEAGE	1,267	847	580	556	519	1,100	177	1,100	-
STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS	72,271	90,667	94,101	95,068	97,247	107,373	43,914	108,776	1,258

BALLANTRAE CDD - STATEMENT 1
FY 2020 PROPOSED BUDGET
GENERAL FUND (O&M)

	FY 2014 ACTUAL	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 ACTUAL	FY 2019 AMENDED	FY 2019 YTD - MAR	FY 2020 PROPOSED	VARIANCE 2019-2020
84 CLUBHOUSE & SAFETY & SECURITY									
85 CLUBHOUSE & MISCELLANEOUS									
86 PARK/FIELD REPAIRS	-	2,094	3,365	362	12,657	2,000	-	7,200	5,200
87 CLUBHOUSE FACILITY MAINTENANCE	9,598	6,969	2,256	4,672	3,066	9,000	1,491	9,000	-
88 CLUBHOUSE TELEPHONE/INTERNET/FAX	3,816	3,933	4,028	3,908	4,026	4,200	2,153	4,200	-
89 MISCELLANEOUS SUPPLIES (INCLUSIVE OF DEBIT CARD)	3,419	2,153	1,031	5,854	1,857	3,500	658	3,500	-
90 POOL/FOUNTAIN/SPALSH PAD MAINTENANCE	10,067	10,169	8,163	19,325	10,836	10,000	3,962	10,000	-
91 POOL PERMITS	-	-	705	705	705	750	-	750	-
92 SEASONAL LIGHTING	8,000	9,000	26,200	10,700	19,077	20,000	18,238	20,000	-
93 PEST CONTROL	-	-	755	955	955	520	240	520	-
94 CLUBHOUSE EXTERIOR FURNISHINGS	-	-	-	3,255	-	-	-	-	-
95 CLUBHOUSE CLEANING	-	-	-	66	-	-	-	-	-
96 CLUBHOUSE MISCELLANEOUS	6,877	10,712	7,297	635	9,795	7,500	734	7,500	-
97 SAFETY & SECURITY									
98 PART-TIME LAW ENFORCEMENT DETAILS	38,590	35,760	41,960	35,120	42,350	50,000	7,960	50,000	-
99 SALARY FOR SUMMER MONITOR AT BOTH POOLS	14,978	13,420	16,911	19,741	19,581	23,500	1,487	23,500	-
100 EMPLOYEE P/R TAXES	1,215	1,128	1,388	1,882	1,895	2,000	-	2,000	-
101 EMPLOYEE WORKER'S COMP	1,226	1,030	1,111	-	-	1,300	-	1,300	-
102 VIDEO SURVEILLANCE	95	-	185	-	175	-	-	-	-
103 SECURITY - OTHER (GATE SERVICE)	-	-	3,974	2,497	4,096	1,000	2,203	1,000	-
104 CLUBHOUSE & SAFETY & SECURITY	97,881	96,368	119,329	109,677	131,071	135,270	39,126	140,470	5,200
105									
106 O&M CONTINGENCY & CAPITAL PROJECTS									
107 O&M CONTINGENCY	25,318	6,618	13,997	-	29,078	44,257	-	42,053	(2,204)
108 ENTRANCES & OTHER PLANT REPLACEMENT	-	-	-	-	-	156,192	8,878	-	(156,192)
109 WALL & STRUCTURE PAINTING	-	-	-	-	-	95,624	98,374	-	(95,624)
110 INVASIVE & UNDESIRABLE PLANT REMOVAL	-	-	-	-	-	86,317	86,317	-	(86,317)
111 O&M CONTINGENCY TOTAL	25,318	6,618	13,997	-	29,078	382,390	193,569	42,053	(340,337)
112									
113 TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)	802,771	721,592	779,548	705,972	793,267	1,235,653	527,723	922,458	(313,195)
114									
115 EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.	120,020	197,868	263,914	334,353	238,983	241,600	479,992	105,014	(136,586)
116									
117 OTHER FINANCING SOURCES AND (USES)									
118 RESERVES TRANSFERS OUT-OTHER FINANCING USES									
119 EMERGENCY RESERVE	100,000	25,000	-	-	-	20,000	-	20,000	-
120 ASSET RESERVE	69,458	50,000	-	50,000	41,878	46,600	-	47,500	900
121 BILL PAYMENT RESERVE	100,000	-	-	-	-	-	-	-	-
122 PARK DEVELOPMENT RESERVE	110,150	110,150	175,000	140,150	175,000	175,000	175,000	37,514	(137,486)
123 TOTAL OTHER FINANCING SOURCES AND (USES)	379,608	185,150	175,000	190,150	216,878	241,600	175,000	105,014	(136,586)
124									
125 O&M TOTAL EXPENDITURES	1,959,832	1,621,716	954,548	896,122	1,010,145	1,477,253	702,723	1,027,472	(449,781)
126									
127 NET CHANGE IN FUND BALANCE	(259,588)	12,718	88,914	144,203	22,105	-	304,992	(0)	(0)
128 BEGINNING FUND BALANCE GENERAL FUND					228,151	250,256	-	933	
129 LESS FUND BALANCE FORWARD		8			-	(249,323)	-	-	
130 ENDING FUND BALANCE - GENERAL FUND					250,256	933		933	
131 ENDING FUND BALANCE - RESERVE FUND (Stmt 2)					1,564,224	-		1,710,380	
132 TOTAL FUND BALANCE - GENERAL & RESERVE FUNDS					\$ 1,814,480	\$ 933		\$ 1,711,315	
133 AUDITED FUND BALANCE									

BALLANTRAE CDD - STATEMENT 2

FY 2020 PROPOSED BUDGET

RESERVES

	FY 2019 AMENDED	FY 2020 PROPOSED	FY 2019 to FY 2020 VARIANCE
1 REVENUES:			
2 INTEREST REVENUE			
3 PARK DEVELOPMENT	\$ -	\$ -	\$ -
4 ASSET RESERVE	-	-	-
5 EMERGENCY RESERVE	-	-	-
6 BILL PAYMENT RESERVE	-	-	-
7 INTEREST - PRIOR DM	-	-	-
8 TOTAL REVENUE	-	-	-
9			
10 RESERVES EXPENDITURES:			
11 ASSET RESERVE	-	-	-
12 PARK DEVELOPMENT RESERVE	-	-	-
13 PROJECTS	-	-	-
14 TOTAL RESERVE EXPENDITURES	-	-	-
15			
16 EXCESS OF REVENUE OVER(UNDER)EXPENDITURES	-	-	
17			
18 OTHER FINANCING SOURCES SOURCES (USES)			
19 TRANSFER IN - PARK DEVELOPMENT	175,000	37,514	(137,486)
20 TRANSFER IN (OUT)- ASSET RESERVE	(8,604)	47,500	56,104
21 TRANSFER IN (OUT) - EMERGENCY RESERVE	(125,254)	20,000	145,254
22 TOTAL OTHER FINANCING SOURCES SOURCES (USES)	41,142	105,014	63,872
23			
24 NET CHANGE IN FUND BALANCE	41,142	105,014	63,872
25 FUND BALANCE BEGINNING	1,564,224	-	1,564,224
26 FUND BALANCE ENDING	1,605,366	105,014	1,628,096
27			

	FY 2017	FY 2018 Adopted	Total FY 2018 (includes interest)	FY 2019 ADOPTED	FY 2019 PROPOSED AMENDED	FY 2019 ADOPTED AMENDED	FY 2020 PROPOSED
28 RESERVE BALANCE SUMMARY							
29 PARK DEVELOPMENT	610,035	175,000	787,486	175,000	\$ -	962,486	1,000,000
30 ASSET RESERVE	354,676	41,878	397,872	46,600	(55,204)	389,268	436,768
31 EMERGENCY RESERVE	226,864	-	227,660	20,000	(145,254)	102,406	122,406
32 BILL PAYMENT RESERVE	150,678	-	151,206	-	-	151,206	151,206
33	1,342,253	216,878	1,564,224	241,600	(200,458)	1,605,366	1,710,380
34							

FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
O&M ADMINISTRATIVE EXPENDITURES:			
BOARD OF SUPERVISORS			
Supervisor Stipends		\$ 14,000.00	Assumes 5 supervisor to be paid for 14 meetings (workshops, etc.) - \$200 per meeting
Newsletter	Express Press	\$ 10,000.00	Newsletter - printing and mailing cost
Website Server & Name	Steve White & Google Office	\$ 880.00	Google services is \$60 per month + \$160 website services
Public officials liability Insurance	Stahl Insurance	\$ 2,625.00	Pursuant to agent confirmation
MANAGEMENT SERVICES			
Administrative Services	Not applicable	\$ -	No longer utilized
District Management	DPFG - Three Year Contract	\$ 53,200.00	Expires 4/3/2020
Financial Consulting Services	Not applicable	\$ -	No longer utilized
Accounting Services	Not applicable	\$ -	No longer utilized
ENGINEERING & LEGAL SERVICES			
District Engineer	Stantec-Tonja Stewart	\$ 18,000.00	Pursuant to contract and based on need
District Counsel	Strayley & Robin	\$ 17,300.00	
ADMINISTRATIVE OTHER			
Annual Financial Audit	FY 2019: \$3,700, FY 2020 & FY 2021 it is \$3,800	\$ 3,700.00	Dibartolomeo.
Disclosure Report		\$ 1,000.00	
Trustee Fees	US Bank - Series 2015	\$ 3,772.00	Confirmed with trustee
Property Appraiser Fee	Pasco County	\$ 150.00	
Legal Advertising	local newspaper	\$ 750.00	Estimated public notice for 3 public hearings, 1 yearly meeting schedule
Arbitrage Rebate Calculation	LLS Tax Solutions	\$ 650.00	
Dues Licenses & Fees		\$ 1,200.00	Includes \$175 required by State Statute, Pasco Alliance renewal and other mics.
ADA Compliance		\$ 2,480.00	Quarterly charge of \$120 plus an additional \$2,000 for unknowns
Administrative Contingency		\$ 5,000.00	
O&M ADMINISTRATIVE TOTAL		\$ 134,707.00	

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
34	INSURANCE			
35	General Liability Insurance	Egis Insurance	\$ 3,032.00	Pursuant to agent
36	Property Casualty	Egis Insurance	\$ 14,188.00	Pursuant to agent
37	INSURANCE TOTAL		\$ 17,220.00	
38				
39	UTILITY SERVICES			
40	Electric Utility Services	Progress Energy	\$ 23,000.00	Average billing
41	Electric Utility Services - Recreation	Progress Energy	\$ 15,500.00	Average billing
42	Electric Streetlighting	Progress Energy	\$ 103,500.00	Average billing
43	Utility-Water-Clubhouse & pools	Pasco County	\$ 14,000.00	Average billing
44	Stormwater Assessment	Pasco County Tax Collector	\$ 2,200.00	To account for increase
45	UTILITY SERVICES SUBTOTAL		\$ 158,200.00	
46				
47	LAKES/PONDS & LANDSCAPE			
48	LAKES/PONDS:CONTRACTS			
49	Aquatic Contract	American Ecosystems	\$ 22,800.00	Pursuant to contract
50	Wetland Buffer Spray Contract'	American Ecosystems	\$ 14,400.00	Wetland Buffer Spraying
51	LAKES/PONDS:OTHER			
52	Fountain Repairs & Maintenance	Misc	\$ 3,000.00	Estimated, as needed
53	Mitigation Areas:Monitor & Maintain	Misc	\$ 1,500.00	Estimated, as needed
54	Lake/Pond Repairs	Misc	\$ 10,000.00	Earmarked as needed for minor erosion repairs, etc.
55	Install/Replace Aquatic Plants	American Ecosystems	\$ 5,000.00	Install plants as needed
56	LANDSCAPING:CONTRACTS			
57	Landscape Maintenance Contract	Yellowstone	\$ 144,240.00	Pursuant to contract addendum - \$12,020 monthly.
58	Landscape Secondary Contracts	Yellowstone	\$ 31,212.00	1x yearly mulch-\$16,000, annuals \$3,803 per rotation (4 rotations) Mulch and annuals total \$31,212.
59	Landscape Oversight/Management	Not applicable	\$ -	No longer utilized
60	LANDSCAPING:OTHER			
61	Irrigation Repairs & Maintenance	Yellowstone	\$ 14,000.00	As needed
62	Replace Plants, Mulch & Trees	Yellowstone	\$ 36,500.00	Misc. replacement as needed
63	Sod & Seed Replacement	Yellowstone	\$ 10,000.00	As needed
64	Landscape Enhancement	Yellowstone - TBD	\$ -	Projects that come up
65	Extra Mowings During Rainy Season	Yellowstone	\$ 5,000.00	As needed
66	Rust Prevention for Irrigation System	Suncoast Rust	\$ 10,380.00	Contract charge of \$865. Contract states monthly rates will not exceed \$920 (15% higher than original rate)
67	Field Miscellaneous Inclusive of Trapper		\$ 13,000.00	Misc. Repairs ; inclusive of trapper
68	LAKES/PONDS & LANDSCAPE TOTAL		\$ 321,032.00	
69				

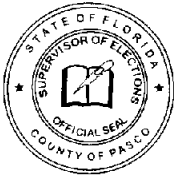
	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
70	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS			
71	STREETS & SIDEWALKS			
72	Entry & Walls Maintenance	various	\$ 2,000.00	Estimated, as needed
73	Street/Decorative Light Maintenance	various	\$ 1,000.00	Estimated, as needed
74	Sidewalk Repair & Maintenance	various	\$ 1,500.00	Estimated, as needed
75	MAINTENANCE STAFF			
76	Employee-Salaries		\$ 81,372.88	Maintenance supervisor and Assistant maintenance. Both employees work 40 hours. Plus overtime hours for meeting attendance & misc.. Contemplates a 3% COLA adjustment
77	Employee-P/R Taxes		\$ 6,978.28	7.65% of payroll, additional \$750 added
78	Employee - Workers Comp	Egis Insurance	\$ 3,325.00	Confirmed with EGIS
79	Payroll processing fees	Innovations	\$ 1,900.00	Payroll and year end processing
80	Employee-Health & Phone Stipends		\$ 9,600.00	
81	Mileage	various	\$ 1,100.00	Estimated, as needed
82	STREETS, SIDEWALKS, MAINTENANCE & OPERATIONS		\$ 108,776.16	
83				
84	CLUBHOUSE & SAFETY & SECURITY			
85	CLUBHOUSE & MISCELLANEOUS			
86	Park & Field Repairs	various	\$ 7,200.00	Estimated, as needed. Included \$5,200 for basketball fence
87	Clubhouse Facility Maintenance	various	\$ 9,000.00	Estimated, as needed (includes swipe cards, signage, pest control, etc.).
88	Clubhouse, Telephone & Internet	Brighthouse	\$ 4,200.00	
89	Miscellaneous Supplies (Inclusive of Debit Card)	various	\$ 3,500.00	Estimated, as needed
90	Pool/Fountain/Splashpad Maintenance	Poolsure	\$ 10,000.00	Effective 12/1/2017: base rate of \$867 for a total of \$8,244. Additional \$2,800 for repairs. Contract includes 1 auto-renew ending 12/2018.
91	Pool Permits		\$ 750.00	as required by Statute
92	Seasonal Lighting		\$ 20,000.00	
93	Pest Control	Tropicare Termite	\$ 520.00	\$40 monthly
94	Clubhouse Exterior Furnishings		\$ -	
95	Clubhouse Cleaning		\$ -	
96	Clubhouse Miscellaneous	To Be Determined	\$ 7,500.00	Additional misc expenditures as needed
97	SAFETY & SECURITY			
98	Part-Time Law Enforcement Details	FHP	\$ 50,000.00	Paid at \$40 per hour - Approximately 1,125 hours
99	Salary for Summer Monitor at Both Pools		\$ 23,500.00	Paid at \$10 per hour
100	Employee P/R Taxes		\$ 2,000.00	7.65% of gross payroll
101	Employee Workers Comp			
102	Video Surveillance		\$ 1,300.00	
103	Security - Other (Gate Service)		\$ 1,000.00	
104	CLUBHOUSE & SAFETY & SECURITY		\$ 140,470.00	

	FINANCIAL STATEMENT CATEGORY	VENDOR	ANNUAL AMOUNT OF CONTRACT	COMMENTS/SCOPE OF SERVICE
105				
106	O&M CONTINGENCY			
107	O&M Contingency		\$ 42,053.00	To be utilized based on Board direction
108	O&M Contingency Total		\$ 42,053.00	
109				
110	TOTAL EXPENDITURES BEFORE OTHER FINANCING SOURCES (USES)		\$ 922,458.16	
111				
112	EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPEND.		\$ 105,013.84	
113				
114	OTHER FINANCING SOURCES AND (USES)			
115	RESERVES TRANSFERS OUT - OTHER FINANCING USES		\$ -	
116	Emergency Reserve		\$ 20,000.00	The amount that was borrowed in FY 2019 was \$145,254
117	Asset Reserve		\$ 47,500.00	Based on Custom reserves Study
118	Bill Payment Reserve		\$ -	Pursuant to GASB; Bill payment reserve should represent 3 months of expenditures before other financing uses (transfers)
119	Park Development Reserve		\$ 37,514.00	
120	TOTAL OTHER FINANCING SOURCES AND (USES)		\$ 105,014.00	
121				
122	O&M TOTAL EXPENDITURES		\$ 1,027,472.16	

**STATEMENT 2
BALLANTRAE CDD
PROPOSED FY 2020 BUDGET - SERIES 2015
DEBT SERVICE ASSESSMENT**

		FY 2020 PROPOSED BUDGET
REVENUE		
ASSESSMENTS ON-ROLL		\$ 557,421
INTEREST--INVESTMENT		-
TOTAL REVENUE		557,421
EXPENDITURES		
DEBT SERVICE OBLIGATION		554,050
TOTAL EXPENDITURES		554,050
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES		3,371
TOTAL DS BUDGET		\$ 557,420.94
COLLECTION COST @ 6%		\$ 35,580.06
TOTAL		<u>\$ 593,001.00</u>

EXHIBIT 12.



rian rley
Supervisor of Elections

PO BOX 300, Dade City FL 33526-0300

1-800-851-8754
www.pascovotes.com

April 26, 2019

Patricia Comings-Thibault
DP&F Group
15310 Amberly Drive Suite 175
Tampa FL 33647

Dear Ms. Comings-Thibault:

Pursuant to Florida Statute, the following voter registration statistics are provided for their respective community development districts as of April 15, 2019.

- | | |
|--|-------|
| • Ballantrae Community Development District | 1,659 |
| • LakeShore Ranch Community Development District | 1,015 |

According to the development district's website, you are listed as the district manager for the above. If you are no longer the manager for these districts, please let me know at your earliest convenience.

As always, please call me if you have any questions or need additional information.

Sincerely,

Tiffannie A. Alligood
Chief Administrative Officer

Exhibit 13

THE ROAD TO ADA COMPLIANCE



Required as of 10/01/2019

Compliance: The 2 Components

- Component 1 - The website platform itself – this addresses the website itself and not any uploaded documents
- Component 2 - Document uploads – this addresses any documents that are uploaded to the website that are mandated under Florida Statute. (see attachment B of this presentation)

Documents are bifurcated into two sections:

- ❖ 1) Required historical documents before 10/01
- ❖ 2) Required new documents uploaded after 10/01

ATTACHMENT A

INSURANCE MANDATED REQUIREMENTS



Accessibility

ADA Website Accessibility

Underwriting Guidelines - Policy Year 2019 - 2020



Florida
Insurance
Alliance™

1 - Accessibility Policy

- An adopted and implemented (or in the process of implementing) website accessibility policy that is consistent with WCAG 2.0 Level A and AA

2 – Accessibility Statement

- A disability accessibility statement posted on their website that includes:
 - A commitment to accessibility for persons with disabilities
 - The accessibility standard used and applied to the District's website
 - Contact information (email and phone number) in case users encounter any problems

3 — Video / Audio

- Video and Audio is published or streamed in an accessible format.

4 – Quarterly Audits

- Quarterly audits done by a third-party to ensure that the website is in continual compliance with prevailing WCAG standards.

5 — Remedial Measures

- If the District has been previously sued
 - Settlement Agreement
 - Review remedial measures taken by District

Summary - Where We Are

➤ Accessibility Policy – In Process

- District Counsel will be/has been furnished a sample policy that has been approved by the insurance provider for consideration and changes

➤ Accessibility Statement - Completed

- Accessibility statement has been published to the website and has been approved by insurance provider.

➤ Video/Audio – Completed

- We have ensured there are no videos or audio published or streamed on the websites. Districts should avoid.

FINANCIAL COMPARISON – VENDORS

Ventures		360 PSG		Horton Group		CAMPUS SUITE	
Create A Website	\$ -	Create A Website & Service Block	\$3,345.00	Create A Website	\$ 18,000.00	Create and Maintain Website	\$ 600.00
Annual Website Platform	\$ 960.00	Yearly Doc Conversion**	\$1,375.00	Qterly Scan for Compliance	\$ 12,000.00	On Demand Document Conversion	\$ -
Domain	\$ 20.00	Yealy Web Compliance	\$1,025.00	FY 2019 Total	\$ 30,000.00	Document Conversion - 1st Year	\$ 1,500.00
Quarterly Scan for Compliance	\$ 480.00	SSL Cert, Content Mgmt, Monthly Scan	\$ 420.00			Domain	\$ 15.00
FY 2019 Total	\$ 1,460.00	FY 2019 Total	\$6,165.00			FY 2019 Total	\$ 2,115.00
Second Year FY 2020 Total	\$ 1,460.00	Second Year FY 2020 Total	\$2,820.00	Second Year FY 2020 Total	\$ 12,000.00	Second Year FY 2020 Total	\$ 1,515.00
(does not include scan or remediation of PDF documents uploaded or conversion of documents)		(**only includes audit, agendas, public facilities report and budgets, doesn't include other document remediation - additional is at \$110 per hour)		Document conversion is at \$100 per hour		Initial conversion at \$0.98 per page, based on avg (Second Year documents up to 750 pages included in On Demand Service of \$900 annually)	

RECOMMENDED VENDOR

CAMPUS SUITE

- 1) One Stop Service
- 2) Lowest Bidder for One Stop Service
- 3) Experienced in ADA Accessibility

Component 1 - Website Platform

- Campus Suite - Utilizes a website template that is WCAG compliant
- A contract will be advanced embodying language to ensure that prevailing WCAG standards are continually being met
- Annual charge is \$600 per year . Website will be turned on as of 10/01.
Year One - Contracts need to be executed at the same time as the initial PDF remediation of historical documents so that as documents are remediated they are uploaded to the new site for turn on at 10/01.
Year Two – Annual \$600 charge will be billed in quarterly installments
- Monthly monitoring will be performed on each individual District website to ensure compliance with prevailing WCAG standards.
- Annual Domain registration approximates \$15 per year
- Note: Current website will need to be maintained until conversion complete

Total Annual Cost for Website Platform is \$615 Annually

Component 2 – Document Conversion

DOCUMENTS BEFORE 10/01/2019

- District website documents will be thinned up to comply with only Statute required documents by DPFG (see attachment B of this presentation)
- All documents on the website need to be ADA compliant
- Conversion price per page is \$0.98 for historical documents prior to 10/01. Historical agenda packages cannot be manipulated to minimize conversion costs.
- The average District website page count, (before adjustments), currently on the websites are 1,500
- The Board needs to approve the conversion of the documents with a not to exceed of \$1,500. The District will only be charged for documents converted and will receive a report as to page count. Payment due as service is rendered.

Total FY 2019 Cost for Conversion Based on Average is \$1,500

Component 2 – Document Conversion

DOCUMENTS AFTER 10/01/2019

- **Campus Suite – On Demand Service and Remediation of non-compliant Documents**
- **Annual charge of \$900 - Billed Quarterly – 1st bill will be 10/01/2019**
- **On Demand Service & Remediation – agenda documents will be uploaded to the website pursuant to State Statute requirements – Campus Suite will scan and remediate non-compliant documents within 48 hours of upload. Annual price includes the remediation of 750 pages annually. Documents in excess of 750 pages are charged at \$0.98 per page**
- **Campus Suite will distribute a report to the District for those vendors who are non-compliant**

Total Annual Cost for Ongoing Maintenance is \$900 Annually

Mitigation of Remediation - DPFG

- DPFG will be e-mailing major vendors as to the requirement for ADA compliant documents; i.e. contracts and proposals. These vendors will include District Counsel, aquatics, landscape maintenance, and other contracted entities. Additionally any new contracted vendors will be notified.
- DPFG will be designing an ADA compliant agenda and budget template
- DPFG will upload documents to the website as well as make any calendar changes
- The District will review a report monthly.
- DPFG will notify the respective parties as to non-compliance on a quarterly basis

Total Annual Cost for Ongoing Mitigation of Remediation of Documents and Uploading is \$500 Annually

ATTACHMENT B

Statute Required Documents

Pursuant to Section 189.069, Florida Statutes, below please find a checklist of the information required to be included on the website of a community development district. A copy of Section 189.069, Florida Statutes, is also attached for your reference.

EFFECTIVE JULY 1, 2014:

All districts must have a website by October 1, 2015 (or by the end of the first full fiscal year after establishment). With emphasis added on a few items, the website must contain:

- a. The full legal name of the special district.
- b. The public purpose of the special district.
- c. The name, address, e-mail address, and, if applicable, the term and appointing authority for each member of the governing body of the special district.
- d. The fiscal year of the special district.
- e. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190, as the uniform charter, *but must include information relating to any grant of special powers.*
- f. The mailing address, e-mail address, telephone number, and *Internet website uniform resource locator* of the special district.
- g. A description of the boundaries or service area of, and the services provided by, the special district.
- h. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, assessment, or charge. For purposes of this subparagraph, charges do not include patient charges by a hospital or other health care provider.

- i. The primary contact information for the special district for purposes of communication from the department.
- j. A code of ethics adopted by the special district, if applicable, *and a hyperlink* to generally applicable ethics provisions.
- k. The budget of each special district, in addition to amendments in accordance with s. 189.418.
- l. The final, complete audit report for the most recent completed fiscal year, and audit reports required by law or authorized by the governing body of the special district.

Each district must submit its official internet website address to the Department of Economic Opportunity. The Department's website must include a link to each special district.

EFFECTIVE OCTOBER 1, 2016:

The website must further contain:

- m. Tentative budgets must be posted at least two (2) days before the budget hearing and now remain on District websites for forty-five (45) days.¹
- n. Final adopted budgets must be posted within thirty (30) days after adoption and now remain on District websites for two (2) years.²
- o. Budget amendments must be posted within five (5) days after adoption and now remain on District websites for two (2) years.³
- p. A list of regularly scheduled meetings must be included on District websites.
- q. The District's public facilities report must be included on District websites.
- r. A link to the Department of Financial Services website must be included on District websites.
- s. At least seven (7) days before a meeting or workshop, a District must post its agenda, along with any meeting materials available, on its website where it must remain for one (1) year.

If you have any questions about the above information, please do not hesitate to contact me.

¹ Fla. Stat. § 189.016(4).

² Fla. Stat. § 189.016(4).

³ Fla. Stat. § 189.016(7).

(d) All special districts created or established by rule of the Governor and Cabinet may be reviewed as directed by the Governor and Cabinet.

(e) Except as provided in paragraphs (a)-(d), all other special districts may be reviewed as directed by the President of the Senate and the Speaker of the House of Representatives.

(3) All special districts, governmental entities, and state agencies shall cooperate with the Legislature and with any local general-purpose government seeking information or assistance with the oversight review process and with the preparation of an oversight review report.

(4) Those conducting the oversight review process shall, at a minimum, consider the listed criteria for evaluating the special district, but may also consider any additional factors relating to the district and its performance. If any of the listed criteria do not apply to the special district being reviewed, they need not be considered. The criteria to be considered by the reviewer include:

(a) The degree to which the service or services offered by the special district are essential or contribute to the well-being of the community.

(b) The extent of continuing need for the service or services currently provided by the special district.

(c) The extent of municipal annexation or incorporation activity occurring or likely to occur within the boundaries of the special district and its impact on the delivery of services by the special district.

(d) Whether there is a less costly alternative method of delivering the service or services that would adequately provide the district residents with the services provided by the district.

(e) Whether transfer of the responsibility for delivery of the service or services to an entity other than the special district being reviewed could be accomplished without jeopardizing the district's existing contracts, bonds, or outstanding indebtedness.

(f) Whether the Auditor General has notified the Legislative Auditing Committee that the special district's audit report, reviewed pursuant to s. 11.45(7), indicates that the district has met any of the conditions specified in s. 218.503(1) or that a deteriorating financial condition exists that may cause a condition described in s. 218.503(1) to occur if actions are not taken to address such condition.

(g) Whether the district is inactive according to the official list of special districts, and whether the district is meeting and discharging its responsibilities as required by its charter, as well as projected increases or decreases in district activity.

(h) Whether the special district has failed to comply with any of the reporting requirements in this chapter, including preparation of the public facilities report.

(i) Whether the special district has designated a registered office and agent as required by s. 189.014, and has complied with all open public records and meeting requirements.

(5) Any special district may at any time provide the Legislature and the local general-purpose government conducting the review or making decisions based upon the final oversight review report with written responses

to any questions, concerns, preliminary reports, draft reports, or final reports relating to the district.

(6) This section does not apply to a deepwater port listed in s. 311.09(1) which is in compliance with a port master plan adopted pursuant to s. 163.3178(2)(k), or to an airport authority operating in compliance with an airport master plan approved by the Federal Aviation Administration, or to any special district organized to operate health systems and facilities licensed under chapter 395, chapter 400, or chapter 429.

History.—s. 23, ch. 97-255; s. 46, ch. 2001-266; s. 22, ch. 2004-305; s. 6, ch. 2006-197; s. 48, ch. 2014-22; s. 15, ch. 2016-22.

Note.—Fonner s. 189.428.

189.069 Special districts; required reporting of information; web-based public access.-

(1) Beginning on October 1, 2015, or by the end of the first full fiscal year after its creation, each special district shall maintain an official website containing the information required by this section. Each special district shall submit its official website address to the department.

(a) Each independent special district shall maintain a separate website.

(b) Each dependent special district shall be prominently displayed on the home page of the website of the local general-purpose government upon which it is dependent with a hyperlink to such webpages as are necessary to provide the information required by this section. A dependent special district may maintain a separate website providing the information required by this section.

(2)(a) A special district shall post the following information, at a minimum, on the district's official website:

1. The full legal name of the special district.
2. The public purpose of the special district.
3. The name, official address, official e-mail address, and, if applicable, term and appointing authority for each member of the governing body of the special district.
4. The fiscal year of the special district.
5. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190 as the uniform charter but must include information relating to any grant of special powers.
6. The mailing address, e-mail address, telephone number, and website uniform resource locator of the special district.
7. A description of the boundaries or service area of, and the services provided by, the special district.
8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy of the tax, fee, assessment, or charge. For purposes of this subparagraph, charges do not include patient charges by a hospital or other health care provider.

9. The primary contact information for the special district for purposes of communication from the department.

10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.

11. The budget of the special district and any amendments thereto in accordance with s. 189.016.

12. The final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district.

13. A listing of its regularly scheduled public meetings as required by s. 189.015(1).

14. The public facilities report, if applicable.

15. The link to the Department of Financial Services' website as set forth in s. 218.32(1)(g).

16. At least 7 days before each meeting or workshop, the agenda of the event, along with any meeting materials available in an electronic format, excluding confidential and exempt information. The information must remain on the website for at least 1 year after the event.

(b) The department's website list of special districts in the state required under s. 189.061 shall include a link for each special district that provides web-based access to the public for all information and documentation required for submission to the department pursuant to subsection (1).

History.—s. 54, ch. 2014-22; s. 16, ch. 2016-22.

PART VII

MERGER AND DISSOLUTION

189.07	Definitions.
189.071	Merger or dissolution of a dependent special district.
189.072	Dissolution of an independent special district.
189.073	Legislative merger of independent special districts.
189.074	Voluntary merger of independent special districts.
189.075	Involuntary merger of independent special districts.
189.076	Financial allocations.
189.0761	Exemptions.

189.07 Definitions.—As used in this part, the term:

(1) "Component independent special district" means an independent special district that proposes to be merged into a merged independent district, or an independent special district as it existed before its merger into the merged independent district of which it is now a part.

(2) "Elector-initiated merger plan" means the merger plan of two or more independent special districts, a majority of whose qualified electors have elected to merge, which outlines the terms and agreements for the official merger of the districts and is finalized and approved by the governing bodies of the districts pursuant to this part.

(3) "Governing body" means the governing body of the independent special district in which the general legislative, governmental, or public powers of the district are vested and by authority of which the official business of the district is conducted.

(4) "Initiative" means the filing of a petition containing a proposal for a referendum to be placed on the ballot for election.

(5) "Joint merger plan" means the merger plan that is adopted by resolution of the governing bodies of two or more independent special districts that outlines the terms and agreements for the official merger of the districts and that is finalized and approved by the governing bodies pursuant to this part.

(6) "Merged independent district" means a single independent special district that results from a successful merger of two or more independent special districts pursuant to this part.

(7) "Merger" means the combination of two or more contiguous independent special districts resulting in a newly created merged independent district that assumes jurisdiction over all of the component independent special districts.

(8) "Merger plan" means a written document that contains the terms, agreements, and information regarding the merger of two or more independent special districts.

(9) "Proposed elector-initiated merger plan" means a written document that contains the terms and information regarding the merger of two or more independent special districts and that accompanies the petition initiated by the qualified electors of the districts but that is not yet finalized and approved by the governing bodies of each component independent special district pursuant to this part.

(10) "Proposed joint merger plan" means a written document that contains the terms and information regarding the merger of two or more independent special districts and that has been prepared pursuant to a resolution of the governing bodies of the districts but that is not yet finalized and approved by the governing bodies of each component independent special district pursuant to this part.

(11) "Qualified elector" means an individual at least 18 years of age who is a citizen of the United States, a permanent resident of this state, and a resident of the district who registers with the supervisor of elections of a county within which the district lands are located when the registration books are open.

History.— s. 1, ch. 2012-16; s. 17, ch. 2014-22.

Note.—Fonners. 189.4042(1).

189.071 Merger or dissolution of a dependent special district.

(1) The merger or dissolution of a dependent special district may be effectuated by an ordinance of the local general-purpose governmental entity wherein the geographical area of the district or districts is located. However, a county may not dissolve a special district that is dependent to a municipality or vice versa, or a dependent district created by special act.

(2) The merger or dissolution of an active dependent special district created and operating pursuant to a

Exhibit 14

GNP SERVICES, CPA, PA
CERTIFIED PUBLIC ACCOUNTANTS

385 STILES AVENUE
ORANGE PARK, FLORIDA 32073
TELEPHONE: 904 278-8980
FACSIMILE: 904 278-4665

MAILING ADDRESS:
POST OFFICE BOX 1179
ORANGE PARK, FLORIDA 32067-1179
www.gnpcpas.com

April 30, 2019

Ms. Patricia Comings-Thibault, MACC, Treasurer
DPFG Management and Consulting, LLC
250 International Parkway, Suite 280
Lake Mary, Florida 32746

RE: Ballantrae Community Development District \$7,970,000 Capital Improvement
Revenue Refunding Bonds, Series 2015 (the "Bonds")

Dear Ms. Comings-Thibault:

GNP Services, CPA, PA has been requested to compute the Rebatable Arbitrage Liability with respect to the Bonds. All computations included on the attached synopsis are mathematically accurate and have been performed in accordance with the Code. We have determined the following:

- The results of our computations indicate that the Bonds have no Rebatable Arbitrage Liability or Yield Reduction Payment Amount for the period beginning March 18, 2015 (the "Issue Date"), and ending March 18, 2019 (the "Computation Date").
- The next full report will be provided for the period ending on the March 18, 2020 Installment Computation Date.

If you have questions regarding this letter, or any other concerns, please call (904) 278-8980.

Very truly yours,



GNP Services, CPA, PA

Enclosure

cc: Mr. James Audette, U.S. Bank Global Corporate Trust

SYNOPSIS OF COMPUTATION RESULTS

As of the Computation Date

18-Mar-19

Ballantrae Community Development District

\$7,970,000 Capital Improvement Revenue Refunding Bonds, Series 2015

Current Computation Period	
Reserve Fund	\$ (3,605.11)
Computation Date Credit	(1,730.00)
	<hr/>
Current Computation Period Total Rebatable Arbitrage Liability	\$ (5,335.11)
	<hr/>
Cumulative Computation Period	
Current Computation Period Total Rebatable Arbitrage Liability	\$ (5,335.11)
Future Value of Rebatable Arbitrage Liability Reported at 3/18/18	(36,490.59)
	<hr/>
Cumulative Rebatable Arbitrage Liability	\$ (41,825.70)
	<hr/>

Gross Proceeds Subject to Arbitrage Rebate Remaining

As of the Computation Date

Reserve Fund	\$ 222,968.38
Debt Service Funds	463,820.91
	<hr/>
Total	\$ 686,789.29

EXHIBIT 15.

Lore Yeira

From: Dani H <danidance5678@gmail.com>
Sent: Wednesday, May 8, 2019 8:09 PM
To: Lore Yeira
Subject: Re: Ballantrae

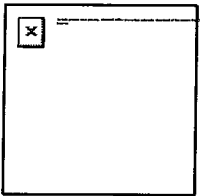
Hi Lore,

Just to keep in touch, I'm getting in touch with the insurance agent tomorrow morning. As of yesterday evening, my record is active on Sunbiz. I should have the copy of my insurance by next week. Thanks again!

Dani Howard

Dancing with Miss Dani

(727) 992-7703



On Fri, Apr 26, 2019 at 9:15 AM Lore Yeira <lore.yeira@dpfg.com> wrote:

Your welcome 😊

From: Dani H <danidance5678@gmail.com>
Sent: Thursday, April 25, 2019 2:03 PM
To: Lore Yeira <lore.yeira@dpfg.com>
Subject: Re: Ballantrae

Awesome! Thanks again!

Dani

On Thu, Apr 25, 2019 at 2:00 PM Lore Yeira <lore.yeira@dpfg.com> wrote:

Yes! If that's not the correct email for the clubhouse they can direct you to the correct one.